



WILKINSBURG SCHOOL DISTRICT Legislative Session Minutes (Tuesday, March 28, 2017)

Members present

Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens
Superintendent Dr. Linda Iverson, Business Manager Rick Liberto, and Solicitor Matthew Hoffman of Tucker Arensberg.

Meeting called to order at 7:03 PM

1. INTRODUCTION

Ed Donovan called the meeting to order followed by the pledge of allegiance and salute to the flag.

Students of the Month

Students of the Month were recognized for Kelly and Turner Elementary Schools.

2. PRESENTATIONS

PSO Award for Most Tickets Sold

Lois Clark presented a gift from the Pittsburgh Symphony Orchestra to Klara Brown for selling the most tickets to the Community Concert. Ms. Brown sold 32 tickets. Ms. Clark also thanked Mr. Frombach, Ms. Fowler for all of the staff for their efforts get the High School ready for the concert.

Elementary Construction Project

John Frombach gave an update on the renovation projects, including a revised timeline. We got approval to get PlanCon D, E & F approved by the Board at the April Legislative Session. June 20, 2017 will need to be advertised as a Special Board meeting to award the contracts for the construction contacts.

Representatives from J.C. Pierce and Forman Construction Managers explained that awarding bids on June 20th will not put the district in a bad position to get good contractors and get the work started on time. Mr. Frombach gave details on the costs for moving Turner Elementary students to the High School during the renovation.

3. REPORTS

A. Facilities Report -- Mr. Fromach reported that a number of phone calls have been received from parents (private and parochial) requesting a bus for their students, he informed them that it is not feasible. There was discussion about transporting Turner students to the High School via bus routes and via buses originating at Turner. Mr. Frombach will present all potential transportation options to the Board.

Mr. Frombach will prepare a Request for Proposal for Bus Transportation for the upcoming school year to be distributed in April for a contract to be awarded in May.

B. Superintendent's Report -- Dr. Iverson talked about the concert and the performance of our students. She thanked Mr. Frombach for the condition of the High School building. Xpogo representatives attended both schools and interacted with students during gym classes. Spring Break will begin on April 11th. April 7th is the last Professional Development Day of the year, a half day focused on Text Dependent Analysis. Dr. Iverson and Mr. Liberto will be meeting with the Board on the 11th about staffing plans for next year.

Dr. Iverson asked the teachers present to share feedback about the professional development: Ms. Polosky shared that this year has been some of the best Professional Development she's had in 15 years. Dr. Biancaniello came in and has been working in 4th, 5th, and 6th grade and met with 3rd grade today. Ms. Drane works with 3rd, 4th, 5th and 6th and has been able to see the growth. The Text Dependent Analysis process is making the students better complex thinkers.

C. Solicitor's Report -- Mr. Hoffman didn't have anything to add to the report already received by the Board members.

4. Approval of the Minutes

Action, Minutes: A. February 28, 2017 Board Minutes

Board action is requested to approve the minutes of the February 28, 2017 Legislative Session.

Motion by Michael A Johnson, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

5. EDUCATION/CURRICULUM

Action: A. Eastern Area Restated Jointure Agreement -- Ed Donovan

Board action is requested to approve the extension of the term of the Eastern Area Special Schools Restated Jointure Agreement for five (5) years from July 1, 2017 to June 30, 2022 with all the other terms and conditions of the Restated Jointure remaining the same, as attached.

Motion by Kathy Firestine, seconded by Klara K Brown.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

6. TREASURER'S REPORT

Action: A. Treasurer's Report -- Michael Johnson

Board action is requested to ratify and confirm the February 2017 General Fund: List of Payments -- \$1,063,351.54 and Wire Transfers -- \$1,915,643.10

Motion by Joshua Miller, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

7. FINANCE

Reports: A. Finance Report -- Debra Raubenstrauch

Action: B. Approval of Budget Transfers -- Rick Liberto

Board action is requested to approve budget transfers in March 2017, per attached.

Motion by Joshua Miller, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: C. Allegheny County Schools Health Insurance Consortium 2017/2018 Healthcare Rates -- Debra Raubenstrauch

Board action is requested to approve the Allegheny County Schools Health Insurance Consortium (ACSHIC) rates for the 2017/2018 fiscal year which presents a 1.9% increase for Keystone HMO and Select Blue, as per the attached.

Motion by Joshua Miller, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: D. Exoneration of Berkheimer Tax Administrator -- Rick Liberto

Board action is requested to exonerate Berkheimer Tax Administrator, Inc from further collection of the 2016 real estate taxes, and to authorize the Director of Finance and Operations to provide the information on unpaid real estate taxes to Maiello, Brungo and Maiello Associates, Ltd., so that the collection of delinquent real estate taxes may proceed. The total amount is \$2,646,322.34 and these will be exonerated as of March 28, 2017.

Motion by Joshua Miller, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: E. Community Forge LLC Escrow Agreement -- Rick Liberto

Board action is requested to approve the Escrow Agreement with Fee Simple Settlement, 7045 Clubview Drive, Bridgeville, PA 15017, in relation of the sale of the former Johnston Elementary School to Community Forge, LLC.

Motion by Michael A Johnson, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: F. Property Insurance quotes -- Rick Liberto

Board action is requested to authorize the Director of Finance & Operations to solicit quotes for Property Insurance.

Motion by Kathy Firestine, seconded by Klara K Brown.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: G. Wilkinsburg Summer Youth Programming

Board action is requested to approve the contribution to the Borough of Wilkinsburg, of matching funds, not to exceed \$3,000, for the provision by the Borough of the Summer Youth Program.

Motion by Michael A Johnson, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

8. INSTRUCTIONAL STAFF

Action: A. Approval of recall from Furlough -- Rick Liberto

Board action is requested to approve the recall from furlough of Jennifer Connelly, 4th grade Teacher at Turner Elementary School as a permanent teacher, effective beginning August 29, 2016, at the salary \$45,170.

Motion by Kathy Firestine, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: B. Approval of Assistant to the Superintendent

Board action is requested to employ Dr. Cathleen Cubelic, as Assistant to the Superintendent, full-time at an annual salary of \$115,000, (pro-rated for the 2016-17 school year) and benefits, terms and conditions of employment as set forth in the Act 93 agreement and the attached agreement, effective at a date to be determined. \$90,000 will be coming from general funds, the other 25,000 will come from transition funds.

Motion by Joshua Miller, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow
Abstain: Leigh Corrigan-Owens

9. NON-INSTRUCTIONAL SERVICES

Action: A. Foster Care Transportation Plan

Board action is requested to approve the Transportation Plan between Wilkinsburg School District and Allegheny County, Office of Children, Youth and Families to ensure the stability of foster care youth.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Discussion: B. Mapping Student Locations and Choice -- Ellen Kitzerow

Ms. Kitzerow will start with addresses and bring back a map for review by the Board.

Action: C. Hardway Hoops After School Program -- Dr. Iverson

Board action is requested to approve an agreement with Reuben Coleman to provide the Hardway Hoops basketball training program as an after-school program at Kelly and Turner Elementary Schools, from April 3, 2017 through June 2, 2017. Two sessions per day will be provided, twice per week at each school (Monday and Wednesday at Kelly, Tuesday and Thursday at Turner), for a total of 72 sessions, at \$80 per session, 60 students per school will participate, at a cost not to exceed \$5760, to be paid from the general fund budget.

Motion by Michael A Johnson, seconded by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: D. 2017/2018 AIU Program of Services Budget -- Rick Liberto

Board action is requested to approve the proposed 2017/2018 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,034,004.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,835,198.00. The Wilkesburg Borough School District contribution to the Program of Services Budget is estimated to be \$12,981 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM), to be paid from the general fund budget.

Motion by Joshua Miller, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: E. PSBA 2017 Voting Delegates -- Ed Donovan

Board action is requested to approve Kathy Firestine and Joshua Miller to serve as voting delegates at the 2017 PSBA Delegate Assembly on Friday, October 20, 2017 in Hershey, PA.

Motion by Klara K Brown, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: F. Wilkesburg Baseball Association Permit Request -- John Frombach

Board action is requested to approve David Reese of the Wilkesburg Baseball Association to utilize Turner Field for youth baseball from April 1, 2017 through July 15, 2017 by providing maintenance which includes cutting grass, dragging fields, repairs as needed, garbage disposal and porta johns -- in lieu of fees, subject to the association's adherence to all requirements, per the board policy.

Motion by Kathy Firestine, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: G. Pittsburgh Buccaneers Permit Request -- John Frombach

Board action is requested to approve a request from Louis Callaway of the Pittsburgh Buccaneers to use Graham Field for a Semi-Professional Football team from April 1, 2017 through August 31, 2017, subject to adherence to all requirements, per the board policy.

Motion by Michael A Johnson, seconded by Kathy Firestine.

Final Resolution: Motion Fails

No: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: H. A Peace of Mind, Inc. Permit Request -- John Frombach

Board action is requested to approve Felicia Robinson of A Peace of Mind, Inc. to utilize Wilkinsburg High School Auditorium for a dance performance on April 29, 2017, subject to adherence to all requirements, per the board policy.

Motion by Kathy Firestine, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

No: Edward J Donovan, Joshua Miller

Action: I. Woodland Hills Rugby Team Permit Request -- John Frombach

Board action is requested to approve Lawrence Wilson to utilize Graham Field for Rugby, subject to adherence to all requirements, per the board policy.

Motion by Joshua Miller, seconded by Kathy Firestine.

Final Resolution: Motion Fails

No: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

10. POLICY AND PLANNING

Action: A. Policy 005 -- Organization -- Ed Donovan

Board action is requested to approve the first of two readings of Policy Number: 005, Section: Local board Procedures, Title: Organization.

Motion by Kathy Firestine, seconded by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Reports: A. Travel Investment Activities Report

The March Travel Investment Activities Report details the costs for workshops, training and field trips to be approved by the Board.

Action (Consent): B. Suspension of Board Policy 005

Resolution: Board action is requested to suspend Board Policy No. 005, Section: Local board Procedures, Title: Organization, through the next session of this Board.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): C. Linda Kleinhans Creative Assessments

Resolution: Board action is requested to approve Linda Kleinhans to attend the Creative Assessments workshop on March 17, 2017 at the Allegheny Intermediate Unit, at a cost not to exceed \$142, to be paid from the general fund budget.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): D. Jill Welsh Classroom Set Up and Management Training

Resolution: Board action is requested to approve Jill Welsh to attend Classroom Set Up and Management: Linking Behavior and Instruction to Increase Student Achievement workshop on March 28, 2017 at the Allegheny Intermediate Unit, at a cost not to exceed \$142, to be paid from the general fund budget.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): E. Cally Dixon to 339 Plan Training

Resolution: Board action is requested to approve Cally Dixon and Jordan Manos to attend Counselor Training (339 Plan) on March 30, 2017 at Forbes Road Career and Technology Center, at no cost to the district.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): F. Diane Ionadi Attendance/Child Accounting Professional Association (ACAPA) Meeting

Resolution: Board action is requested for Diane Ionadi to attend The Attendance/Child Accounting Professional Association Meeting on April 7, 2017 in Cranberry, PA, at a cost not to exceed \$30.60, to be paid from the general fund budget, at a cost not to exceed.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): G. Kelly and Turner to Benedum for the King and I musical

Resolution: Board action is requested to approve Kelly and Turner 5th and 6th graders to attend the King and I musical at the Benedum on April 8, 2017, at a cost not to exceed \$225, to be paid from the general fund budget,

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): H. Summer Pendro Pre-K Counts Grantee Conference

Resolution: Board action is requested to approve Summer Pendro to attend the Pre-K Counts Grantee Conference on April 11-13, 2017 in State College, PA at a cost not to exceed \$672.26, to be paid from Pre-K Counts funds.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): I. Diane Ionadi, Kim Harris, and Jermaine Beckford PIMS training

Resolution: Board action is requested to approve Diane Ionadi, Kim Harris, and Jermaine Beckford to attend PIMS training at the Pennsylvania Department of Education in Harrisburg on April 17-18, 2017, at a cost not to exceed \$1,358.94, to be paid from the general fund budget.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): J. Karla Givner Lewis to PSEA meetings

Resolution: Board action is requested to approve Karla Lewis to attend the (Education Support Professionals) ESP Region Board of Directors and House Delegates meetings on April 19-21, 2017 in Gettysburg, PA and the ESP Region Board of Directors meeting on June 2, 2017, in Harrisburg, PA, at no cost to the district.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): K. Summer Pendro, Keri Boyer, Jennifer Davis and Kristen Carey Literacy for Life Conference

Resolution: Board action is requested to approve Summer Pendro, Keri Boyer, Jennifer Davis, and Kristen Carey to attend the Literacy for Life Conference on June 26-29, 2017 in Hershey, PA at a cost not to exceed \$4,508.12 to be paid from the general fund budget.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action (Consent): L. Consent Vote

Resolution: Board action is requested to approve consent agenda items 11. B-K, as presented.

Board action is requested to approve consent agenda items 11. B-K, as presented.

Motion by Kathy Firestine, seconded by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

12. PUBLIC COMMENTS

Jean Dexheimer wanted to bring attention to the Supreme Court decision on a Special Education case. It was decided that any course should aim at challenging a child, along with individualization. She stated that there is now a national standard. Mr. Hoffman stated that the standard in that case matches the standard that already existed in Pennsylvania.

13. BOARD MEMBER COMMENTS

Ms. Brown would like to have a review of the Dress Code policy.

Ms. Corrigan-Owens would like to have Mr. Frombach share the cost for all possible options for transporting Turner students to the High School.

14. ADJOURNMENT

Action: A. Meeting Adjournment

Board action is requested to adjourn.

Motion by Kathy Firestine, seconded by Klara K Brown.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

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