

**SCHOOL DISTRICT OF THE BOROUGH OF WILKINSBURG
LEGISLATIVE MEETING
October 25, 2016**

The October 25, 2016 Legislative Meeting of the Wilkinsburg School District Board of Directors was called to order by the Board President, Ed Donovan. The meeting was held in the Administration Building at 718 Wallace Avenue, starting with the Pledge of Allegiance. The following board members were in attendance: Klara K. Brown, Kathy Firestine, Michael A. Johnson, Joshua Miller, Kevin C. Urda and LaTonya Washington. Superintendent, Linda J. Iverson, Business Manager, Rick Liberto and Solicitor, Matthew Hoffman, of the firm Tucker Arensberg, P.C., were also present.

STUDENTS OF THE MONTH

Students of the month from both Kelly and Turner Elementary Schools were recognized.

COMMUNICATIONS/CORRESPONDENCE

none

PUBLIC FORUM

none

APPROVAL OF BOARD MINUTES

A motion was made by Klara Brown, seconded by Kevin Urda to approve the minutes of the September 27, 2016 Legislative meeting.

The motion carried by unanimous vote.

BOARD GOVERNANCE

Representatives from the Wilkinsburg Community Development Corporation made a presentation about a Technical Assistance Proposal which could assist the district in selling closed school buildings.

John Frombach and Ryan Pierce gave an update on the Elementary Renovation Project. They will work on an RFP for Construction Management and provide a revised schedule to the Board.

A motion was made by Klara Brown, seconded by Kathy Firestine to move the date of the Board Reorganization meeting from Wednesday, December 7, 2016 to Tuesday, December 6, 2016.

The motion carried by unanimous vote.

A motion was made by Kathy Firestine, seconded by Joshua Miller to suspend Board Policy 000-005 through the next session of this Board.

The motion carried by unanimous vote.

EDUCATION/CURRICULUM

Dr. Iverson reviewed preliminary Student Performance Profile Data with the Board. The Travel Investment Activities Report was reviewed.

A motion was made by Kevin Urda, seconded by Kathy Firestine to approve the following Conference Attendance:

1. Lois Clark and Shawn van Mastrigt, Kelly, Music Teacher to attend World Music Drumming with Will Schmid, October 13, 2016 at Colfax Elementary School in Pittsburgh. The cost will be covered by the Carnegie Mellon University, Urban Music Grant. *(The staff only learned of this conference on October 4, 2016)*
2. Diane Ionadi, Child Accounting, PIMS, Food Service, Transportation Coordinator to attend the Attendance/Child Accounting Professional Association of Pennsylvania Conference, November 2-4, 2016, in Hershey, PA. The cost, not to exceed \$1,033.80 will be paid by general funds.

The motion carried by unanimous vote.

A motion was made by Kathy Firestine, seconded by Kevin Urda to approve the following Request for Field Trip Approval:

1. Turner 4th through 6th grade to Romp and Roll Roller Rink on October 31, 2016. Fifty (50) students at \$4 per student for a total of \$200 to be paid from the general fund budget. 1 bus at a cost of \$225.10 will be utilized for a total cost not to exceed \$425.10. (10 adults will attend at no cost to the district.)
2. Turner and Kelly Pre-K to the Children's Museum of Pittsburgh on February 7, 2017. Fifty-six (56) students with free admission. 2 buses at a cost not to exceed \$450.20 will be paid from the general fund budget.
3. Turner and Kelly Pre-K to Carnegie Science Center on March 6, 2017. Fifty-six (56) students with admission and lunch paid by a Google Grant. 1 bus at a cost not to exceed \$225.10, will be paid from the general fund budget.

The motion carried by unanimous vote.

A motion was made by Kathy Firestine, seconded by Kevin Urda to approve Compensatory Education for student #000188, to be provided by Huntington Learning Center. Service will be provided at \$45 per hour for 84 hours, at a cost not to exceed \$3780, to be paid from Special Education funds.

The motion carried by unanimous vote.

A motion was made by Kathy Firestine, seconded by Kevin Urda to approve the purchase of the book "What I Wish My Teacher Knew: How One Question Can Change Everything for Our Kids", by Kyle Schwartz, for each teacher and principal. 70 copies, at \$15.99 each, for a total not to exceed \$1119.30, will be paid from the general fund budget.

The motion carried by unanimous vote.

A motion was made by Kathy Firestine, seconded by LaTonya Washington to approve online training from JKM, Training Inc. on Safe Crisis Management Staff Certification, for 9 Special Education Teachers, 2 SAP Coordinators, 2 Guidance Counselors, 2 Principals, and the Supervisor of Special Education. A total of 16 staff will be trained between October 26, 2016 and December 15, 2016 at \$110 each, for a total not to exceed \$1760, paid from Special Education funds. One hour of follow-up training will occur on January 18, 2017.

The motion carried by unanimous vote.

TREASURER’S REPORT

A motion was made by Kevin Urda, seconded by Joshua Miller to ratify and confirm the September 2016 General Fund payments of \$934,378.78 for salary, benefits, and other operational expenses.

The motion carried by unanimous vote.

The following reports as of September 30, 2016 will be made a matter of record in the minutes:

1. Statement of Revenue & Expenditures
2. Year to Date Expenditure Summary – Function
3. Year to Date Expenditure Summary – Object
4. Year to Date Summary Report – Revenue

FINANCE REPORT

The Finance Committee met on Tuesday, October 18, 2016 at 5:30 p.m.

Board members attending: Deb Raubenstrauch (Chair), Kevin Urda

Staff attending: Dr. Linda Iverson, Rick Liberto

Mr. Liberto reported the following:

- An offer to purchase Johnston School for \$30K cash and \$120K in 21 days was recently made. The potential buyers are from Miami. More information is needed about the offer and the use for the building.
- Auditors have finished their work in the district. They had some follow up questions that have been answered. The AFR is still scheduled to be filed by the end of October and a draft audit will be ready in November. Deb Raubenstrauch reported that she also met with the auditors privately. They reported that things were in much better shape than last year.
- Bond refinancing – Notification was received yesterday that the request has been filed with the state to put the District in the Intercept program. PDE approval is anticipated. Rick will find out the exact date of the filing and why it took so long to file. Also, he will find out the timeline for this to be finalized.
- 2013 Delinquent Real Estate Tax lien sale – MBM collected \$130,000 in September towards the balance due next September of \$1,786,806. Mr. Liberto reported that here is a reserve account at the bank (FNB) in the amount of \$231,897 that the District’s can also use to pay off the balance. Mr. Liberto will ask MBM if they could project collections through the rest of this fiscal year. Once that is received, the Board can make a decision on whether or not to refinance the note.
- Cash flow continues to be good.

Mr. Liberto showed financial reports that compare revenues and expenses to last year by function and object codes. In addition, he showed a report that compares projections based on prior year to

actual results by month. The reports were shown on a screen that makes it easier for staff to follow when discussing specific information. He also proposed that we simplify the paper reports for distribution to no more than 2 pages and that all detailed reports be posted to the District website.

The 16-17 Statement of Revenue and Expenses, the YTD Expenditure summaries by function and object codes, and the Balance Sheet were reviewed.

Deb Raubenstrauch reported that due to Halloween, the joint tax committee will meet on Monday October 24 at 5:30 instead of Monday, October 30.

An expenditure report on the Pittsburgh Public School transition was reviewed. There were handouts showing both PPS and Wilkinsburg expenditures to date. Mr. Liberto also showed a financial report that the transition committee reviews on a regular basis. Ms. Raubenstrauch asked that this report be shared with the Board. There was much discussion around the report and whether or not we were required to show the \$3M the District receives each year that are now part of the basic education subsidy.

Treasurer's Report – The check register for October was reviewed. There were no questions.

The meeting adjourned at 7:00 p.m.

PERSONNEL

A motion was made by Joshua Miller, seconded by Michael Johnson to approve the resignation of the following teachers:

1. William Bevan, furloughed High School Social Studies teacher, effective September 28, 2016.
2. Michael Konieczki, furloughed High School Math teacher, effective September 30, 2016.
3. Megan Tramaglioni, furloughed Middle School/High School Health and Physical Education teacher, effective September 30, 2016.
4. Bart Gadola, furloughed Middle School/High School Chemistry and Physics teacher, effective September 30, 2016.
5. Michelle Collins, Middle School Guidance Counselor, effective September 30, 2016.

The motion carried by unanimous vote.

Board action is requested to approve the Memorandum of Understanding between the Wilkinsburg School District and the Wilkinsburg Education Association regarding part-time professional positions. **DEFERRED**

A motion was made by LaTonya Washington, seconded by Michael Johnson to approve the hiring of a 10-month, Special Education Teaching Assistant for the Autistic Support program at Kelly Elementary School for the 2016-17 school year, pro-rated, at the salary of \$15.24 per hour, with benefits according to the provisions of the collective bargaining agreement and paid out of Special Education funds.

The motion carried by unanimous vote.

FACILITIES/TRANSPORTATION/FOOD SERVICE

A motion was made by Kevin Urda, seconded by LaTonya Washington to approve the permit for use of school property for the use of the Board Room by Shawn Johnston. A meeting will be held with representatives from Non-public schools about Attendance Procedures on November 1, 2016 from 9:00 am to 11:00 am.

The motion carried by unanimous vote.

POLICY AND PLANNING

A motion was made by Michael Johnson, seconded by Kathy Firestine to approve the second of two readings of Policy No. 823, Section: Operations, Title: Naloxone Policy.

The motion carried by unanimous vote.

A motion was made by Kevin Urda, seconded by Kathy Firestine to approve the first of two readings of Policy No. 010, Section: Local Board Procedures, Title: Board member Use of District-Owned Electronic Equipment Policy.

The motion carried by unanimous vote.

NEW BUSINESS (SPEAKERS TO NON-AGENDA ITEMS)

none

SOLICITOR'S REPORT

Any questions about the Solicitor's Report should be directed to Dr. Iverson.

SUPERINTENDENT'S REPORT

BOARD MEMBER COMMENTS

ADJOURNMENT

A motion was made by Joshua Miller, seconded by Kevin Urda to excuse Debra Raubenstrauch and Beth Slaby from the meeting.

The motion carried by unanimous vote.

A motion was made by Kathy Firestine, seconded by Michael Johnson to adjourn the meeting.

The motion carried by unanimous vote.

Minutes Respectfully Submitted by:

Jeanne E. Taylor

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School Board Secretary