

**NOTICE TO ALL EMPLOYEES
WILKINSBURG SCHOOL DISTRICT**

REMEMBER, IT IS IMPORTANT TO TELL YOUR EMPLOYER ABOUT YOUR INJURY

If you are injured while at work, your employer has arranged for the payment of your workers' compensation benefits with **Excalibur Insurance Management Services LLC at 412-697-1380 or Fax to 412-697-1389**. It is your responsibility to immediately report the injury to your supervisor.

IN ACCORDANCE WITH THE PENNSYLVANIA WORKERS' COMPENSATION ACT, YOU MUST CHOOSE A PHYSICIAN OR OTHER HEALTH CARE PROVIDER FOR THE FIRST 90 DAYS FROM THE LIST OF PHYSICIANS OR OTHER HEALTH PROVIDERS ON PAGE 2.

IN CASE OF WORK-RELATED INJURY OR DISEASE

If you suffer a work-related injury, **Excalibur Insurance Management Services LLC will pay for reasonable and necessary** surgical and medical services, medicines, supplies, orthopedic appliances and prostheses, including training in their use.

In order to ensure that your medical treatment will be paid for by **Excalibur Insurance Management Services LLC**, **you must select** from one of the physicians or other health care providers as listed on **Page 2**.

You **must** continue to visit one of these physicians or other health care providers listed above, if you need treatment, **for 90 days from the date of your first visit**.

After this 90-day period, if you still need treatment, you may choose to go to another physician or other health care provider for treatment. If this situation should arise let your employer and your **Excalibur Insurance Management Services LLC Representative know within 5 days of the first visit**.

All physicians and other health care providers must file reports within 10 days after your first visit and at least once a month for as long as treatment continues in order for payment to be considered.

If one of the physicians or other health care providers listed above refers you to another physician or health care provider your employer or his insurer **will pay the reasonable and necessary bills for these services**.

If you're faced with an **immediate medical emergency** you may secure initial assistance from a hospital, physician or other health care provider of your choice. You must then seek subsequent treatment from a physician or other health care provider listed on **Page 2** for at least the **first 90 days from the date of your first treatment**.

If one of the listed providers recommends invasive surgery, **you are entitled to a second opinion** from a physician of your choice. Should your physician's opinion differ, and you choose that opinion, **the panel physician will abide by same for 90 days**.

Any person knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact materials thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

I have read all of the above regarding treatment for my Workers' Compensation injury.

Employee Signature

Excalibur Insurance Management Services LLC

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Date

**FOR EMPLOYEES OF
WILKINSBURG SCHOOL DISTRICT
WORKERS' COMPENSATION
PANEL OF PHYSICIANS**

MEDICAL PROVIDER	ADDRESS	TELEPHONE	SPECIALTY
Jimmy Klugh, MD	MedExpress Urgent Care, 3433 Wm. Penn Highway, Pgh, PA 15235	412-825-3627	Occupational Medicine
Alexia M. Zgurzynski, DO	Concentra Med Ctr, 15 Freeport Road, Suite 100, Pgh, PA 15215	412-784-1678	Occupational Medicine
M. Russell Leslie, MD	Greater Pittsburgh Orthopaedic Associates, 5820 Centre Avenue, Pgh, PA 15206	412-661-5500	Orthopedics
One Call Dental Care	For nearest location, please call toll free number	888-539-0577	Dentist
Select Medical/ Novacare Rehab	For nearest location & to schedule an appointment, please call toll free number	800-770-6682	Physical Therapy
Kathleen G. McConnell, DC	2728 Murray Avenue, Pittsburgh, PA 15217	412-521-4455	Chiropractic
Roxana F. Barad, MD	Pittsburgh Eye Associates PC, 4424 Penn Avenue, Suite 103, Pgh, PA 15224	412-683-0500	Ophthalmology
Hospital	For Emergency Services, please go to the nearest hospital		Hospital (For Emergency Services Only)
MODERN MEDICAL RX (PRESCRIPTION CARD) (VIA U.S. MAIL)	PRESCRIPTION CARD ACCEPTED AT ALL PHARMACIES	800-547-3330	PHARMACY RX PRESCRIPTIONS

Should any injured employees need imaging studies be performed (MRI, CT scan, etc.) in relation to any work injuries sustained this should be scheduled through ONE CALL MEDICAL DIAGNOSTIC NETWORK (800) 310-3926.

****Pharmacy Benefit Manager for RX (Prescriptions).**

*****Attempted Misuse of RX Card will be referred to Fraud Division.**

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Employee Signature

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Date