

WILKINSBURG SCHOOL DISTRICT

718 Wallace Avenue, Wilkinsburg, PA 15221

Pre-K Counts Day-to-Day Substitute

Wilkinsburg School District, a small urban public school district comprised of two Elementary Schools with three Pre-K Counts Classrooms. The district is seeking three (3) Pre-K day to day substitutes for our inclusive classrooms.

Position Description

The Pre-K substitute teacher position involves providing coverage in the Pre-K classrooms due to scheduled and unscheduled absences of our staff. The substitute will support the typical daily program in each classroom as scheduled, and support the efforts of the lead and assistant teachers. The substitute will also be required to communicate with parents at the end of the day, plan for daily activities, supervise indoor and outdoor play and ensure the safety of each child under their direct supervision. The substitute may need to attend scheduled Pre-K excursions or field trips.

The Pre-K substitute will report to Building Principal and/or Early Childhood Literacy Coordinator.

Required:

- Elementary Certification K-6 or Elementary Certification Pre-K to 4.
- Pennsylvania Child Abuse History Clearance;
- Pennsylvania State Police Criminal Record Check; and
- Federal Bureau of Investigation Criminal Background Check.

Interested candidates should send a letter of interest, resume, PA application, clearances, transcripts, Praxis, copy of certification, and three letters of recommendation to Mrs. Jeanne Taylor, Wilkinsburg School District, 718 Wallace Avenue, Wilkinsburg, PA 15221

Daily Substitute Rate is \$100 per day as per the WEA Contract