

**SCHOOL DISTRICT OF THE BOROUGH OF WILKINSBURG  
LEGISLATIVE MEETING  
June 30, 2015**

The June 30, 2015 Legislative Meeting of the Wilkinsburg School District Board of Directors was called to order by the Board President, Ed Donovan at 7:05 pm. The meeting was held in the Administration Building at 718 Wallace Avenue, starting with the Pledge of Allegiance. The following board members were in attendance: LaTonya Washington, Klara K. Brown, Michael A. Johnson, Karen E. Payne, Debra Raubenstrauch and Kevin C. Urda. Peter Camarda, Interim Business Manager and the Solicitor Matthew Hoffman, of the firm Tucker Arensberg, P.C., were also present.

An Executive Session was held following the Planning Session on June 23, 2015 to discuss personnel matters.

**APPROVAL OF BOARD MINUTES**

A motion was made by Kevin Urda, seconded by Karen Payne to approve the minutes of the May 26, 2015 Legislative meeting.

*The motion carried by unanimous vote.*

**BOARD AGENDA ITEMS**

A motion was made by Michael Johnson, seconded by Karen Payne to rescind the demotion resolution for Kristy Kotnick and reinstate her to full time Family and Consumer Science Teacher for the 2015-2016 school year.

*The motion carried by unanimous vote.*

A motion was made by Debra Raubenstrauch, seconded by Karen Payne to authorize the District to participate in the Forbes Road Career & Technical Center 2015/16 revenue anticipation note in the amount of \$4,600,000.

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by Debra Raubenstrauch to approve Dr. Joseph Petrella as Deputy Superintendent, effective June 30, 2015, at a salary of \$110,000, terms and conditions as per contract, upon review and consideration by the district solicitor.

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by Karen Payne to approve an agreement providing for the reimbursement of Deputy Superintendent, Dr. Joseph Petrella, for moving expenses associated with his relocation from Illinois to Pennsylvania, in an amount not to exceed \$3,000, provided that such reimbursement shall be returned to the District if the term of his employment agreement is not fulfilled.

*The motion carried by unanimous vote.*

A motion was made by Karen Payne, seconded by Kevin Urda to approve a PSBA reference Service Agreement at a cost of \$450.

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by Karen Payne to approve a contract with Matsook Consulting, LLC at a rate of \$500/day, terms and conditions as per contract, effective June 30, 2015, upon review and consideration by the district solicitor.

*The motion carried by unanimous vote.*

A motion was made by Karen Payne, seconded by Debra Raubenstrauch to approve the Addendum to the SD Transit contract (The 7 & 9 passenger vans were added to the daily rate sheet).

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by LaTonya Washington to approve the Educational Services Agreement with the AIU for the 2015-2016 school year, upon review and consideration by the district solicitor.

*The motion carried by unanimous vote.*

A motion was made by Kevin Urda, seconded by LaTonya Washington to approve a donation from the Pittsburgh Assistance Center for Educators and Students, Inc. in the amount of \$213.00, to be used in support of the Music Department.

*The motion carried by unanimous vote.*

Board action is requested to approve the Wilkinsburg School District Technology Plan.

*The motion was tabled.*

**TREASURER'S REPORT**

A motion was made by Debra Raubenstrauch, seconded by Michael Johnson to ratify and confirm the May 2015 General Fund payments of \$ \$1,435,666.72 for payroll, benefits, and other operational expenses.

*The motion carried by unanimous vote.*

The following reports as of May 29, 2015 will be made a matter of record in the minutes:

Treasurer's Report	<b>Attachment Bus. #2</b>
EIT/EMST Report	<b>Attachment Bus. #3</b>
Current R.E. Collections Report	<b>Attachment Bus. #4</b>
Delinquent R.E. Collections Report	<b>Attachment Bus. #5</b>
Deed Transfer Tax Report	<b>Attachment Bus. #6</b>
Monthly Statement of Expenditures and Revenues	<b>Attachment Bus. #7</b>
Student Activity Report – Secondary	<b>Attachment Bus. #8</b>
Student Activity Report – Elementary	<b>Attachment Bus. #9</b>

**FINANCE COMMITTEE REPORT**

The Finance Committee met on Tuesday, June 18, 2015 at 6:00 pm.

Board members attending: Deb Raubenstrauch (Chair), Klara Brown, Ed Donovan, Michael Johnson, Karen Payne, Kevin Urda, Latonya Washington  
Staff attending: Dr. Dan Matsook, Pete Camarda

\*\*\*\*\*

The committee received and reviewed a copy of PDE form 2028, the FY16 WSD Budget that will be sent to PDE upon approval of the proposed budget of \$28,263,861. The board will be asked to approve the budget at the June 30<sup>th</sup> legislative meeting.

The regular business and treasurer's reports were reviewed. Mr. Camarda answered all questions.

### **Board Action Items**

Mr. Camarda reviewed each board action with the committee. The committee will be recommending approval by the board of the following items:

- Approving the General Fund and Bond Fund payments for May 2015.
- Approving The FY16 WSD budget setting expenditures and revenues at \$28,263.861 with no tax increase.
- Setting the FY16 tax rates for real estate at 32.63 mills, earned income tax at .5%, local service tax at \$5/year and deed transfer tax at .5%
- Approving the 2015/16 Homestead Farmstead Exclusion for qualified homestead/farmstead properties.
- Authorizing the District to complete the documents needed with PNC Bank to obtain the Tax Revenue Anticipation Note (TRAN). Mr. Camarda noted that the District will have to escrow \$300,000/month for theTRAN as it now has to be repaid in 6 months. This is a change from how it was repaid in the past which allowed repayment in 12 months. Consequently, we may have to ask for a subsidy anticipation note in March 2016.
- Awarding the District's insurance coverages to Liberty Mutual for the 2015/16 school year.
- Awarding the Districts Workers Compensation policy for the 2015/16 school year to Amerihealth.
- Authorizing staff to make FY15 budget transfers to accommodate year-end closing requirements in a timely fashion. The transfers will be presented and approved by the Board at a future legislative meeting.
- Amending the three year contract with Maxim Staffing Service to provide special education services that was approved at the May 2014 legislative meeting. The original contract that was approved did not include services for PCA, LPH and RN services that Maxim provided during the year. It also allows us to pay Maxim an additional \$70,000 for services that they provided for Speech, OT/PT, Vision, Hearing and Psych Services for FY15.

### **Other Business**

Mr. Camarda and Dr. Matsook reported that the district is still reviewing the outstanding invoices to the AIU and is trying to reconcile our records with theirs.

The meeting was adjourned at 7:10pm.

### **Joint Tax Committee June Meetings**

The Joint Tax Committee on Administrative Process to Reclaim Vacant Properties met on Monday June 1, 2015 at 5:30 p.m. and Monday June 29 at 5:30 p.m.

Vanessa McCarthy Johnson, Karen Payne, Deb Raubenstrauch and Amanda Ford attended both meetings along with Jennifer Cerce from MBM. Michael Lefebve and Pete Camarda attended the June 29<sup>th</sup> meeting.

At the June 1 meeting, Tracey Evans from the WCDC asked that the committee review the proposed changes to the language for the enhanced tax-based expansion and asked for consideration on Council's agenda in June. If approved, there will be a 2<sup>nd</sup> reading of it in July. The school district will then vote on it at its July Legislative meeting.

Craig Keto addressed the committee with his concerns regarding the purchase of 901 Hill Avenue in which he purchased a home at sheriff sale. Per PA law, the original owner has the right of redemption for 9 months after the sale and can recover the property by paying back all of the taxes. The original owner contested the sale and was awarded the rights to his home. Lesson learned for those purchasing homes at a sheriff sale that are still occupied by the owner.

Ms. Ford addressed some concerns about the difference between the tax compromise and tax abatement applications. It was agreed that they will be reviewed and updated to 1) clearly distinguish one application from the other, and 2) when and how each will be used.

Ms. Ford reported that a tax compromise application for Mr. Nzambi, who paid the \$2,500 fee in September, was missing. In addition, Demetrius Ballard also submitted a tax abatement application for 1714 Montier Street which is also missing. Ms. Ford will communicate next steps with Mr. Nzambi and Mr. Ballard.

Freida Molinari addressed the committee about her property at 812 Ross Avenue requesting help with delinquent taxes. She was referred to MBM for payment options.

A joint amnesty program was discussed. Ms. Raubenstrauch and Ms. Payne addressed some concerns about doing this as the school district just had one and wouldn't want to set a precedent for doing it each year.

Kate Luxemburg addressed concerns about having to pay Portnoff fees for free and clear sales which they eventually took back. Ms. Raubenstrauch said that it would depend on the termination agreement and that the school district would have to check with the solicitor.

At the June 29<sup>th</sup> meeting the committee discussed and reviewed liens that the Borough and School district would jointly file. Due to a change in the law, joint liens had to be filed by June 30<sup>th</sup>.

The committee discussed the status of the updated applications for tax compromise and tax abatement. In addition, they discussed the status of the tax compromise application for Mr. Nzambi and the tax abatement application for Mr. Ballard.

Ms. Ford noted that the amended Ordinance 2932 for the enhanced tax-based expansion was advertised in the Tribune Review on Thursday, June 25<sup>th</sup>. It will also be placed on Council's July 8<sup>th</sup> agenda. The school board will be voting on it in July.

The committee reviewed the list of properties recommended for sheriff sale. There were some concerns about several properties. It was agreed that the Borough's new code enforcement officer would give the committee a report on the status and condition of each property identified at the next meeting. The committee will also work on setting criteria for taking properties to sheriff sale in the future.

Kate Luxemburg noted the same concern as the last meeting in which she is objecting to having to pay Portnoff for fees they incurred for taking a property to free and clear and then taking the property back.

Ms. Ford noted that the joint committee had executive sessions on June 1 and June 25.

**FINANCE AGENDA ITEMS**

A motion was made by Michael Johnson, seconded by Karen Payne to approve the 2015-16 General Fund Budget setting the expenditures and revenues at \$28,263,861.

*The motion carried by unanimous vote.*

A motion was made by Kevin Urda, seconded by Karen Payne to approve the following tax rates for the 2015/16 school year (there are no increases in tax rates);

Real Estate Tax Rate - 32.63 mills (\$32.63 per \$1,000 of assessed valuation)

Earned income Tax (EIT) - 0.50%

Local Service Tax (LST) - \$5.00 per year

Deed Transfer Tax - 0.50%

*The motion carried by unanimous vote.*

A motion was made by Kevin Urda, seconded by Michael Johnson to approve, in accordance with the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), the 2015/16 Homestead Farmstead Exclusion for qualified homestead/farmstead properties. The District is to receive a State of Pennsylvania gaming revenue distribution of \$805,240 to use to reduce assessments of 2,539 approved Homesteads. There will be an assessment reduction of \$9,715 per approved residential property, with a reduction in real estate tax liability of \$317.

*The motion carried by unanimous vote.*

A motion was made by Karen Payne, seconded by Michael Johnson to authorize the District to complete the Note Resolution and documents with PNC Bank to obtain the Tax Revenue anticipation Note (TRAN) in the amount of \$1,800,000 for the 2015/16 fiscal year.

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by Karen Payne to award the District's insurance coverage policies (umbrella, property, liability, crime, terrorism, auto, boiler, errors & omissions) to Liberty Mutual for the 2015/16 school year in the amount of \$50,152, this is an increase of \$1,530 over the 2014/15 school year.

*The motion carried by unanimous vote.*

A motion was made by Karen Payne, seconded by LaTonya Washington to award the Workers' Compensation Insurance policy for the 2015/16 school year to Amerihealth with an annual premium of \$128,602, this is a decrease of \$2,538 under the 2014/15 school year.

*The motion carried by unanimous vote.*

A motion was made by Karen Payne, seconded by Michael Johnson to approve the authorization of the approval of fiscal year end June 30, 2015 budget transfers in preparation of the annual financial audit, with any needed budget transfers to be presented to and ratified by the Board of School Directors at a future Legislative Meeting.

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by Kevin Urda to amend the Maxim Staffing Service, Inc. contract, originally approved via Item 7.B.2. at the 05/19/2014 Legislative Meeting.

*The motion carried by unanimous vote.*

A motion was made by Michael Johnson, seconded by Karen Payne to approve the agreements with Maxim Staffing Services, Inc. who are to provide;

Speech, OT/PT, Vision, hearing and Psychological Services and

PCA, LPN, RN and TVI Services

The agreements will be for three (3) years.

Speech, OT/PT, Vision, hearing and Psychological Services

2014/15 - \$435,000

2015/16 - \$435,000

2016/17 - \$435,000

PCA, LPN, RN and TVI Services

2014/15 - \$108,000

2015/16 - \$108,000

2016/17 - \$108,000

*The motion carried by unanimous vote.*

A motion was made by Karen Payne, seconded by Kevin Urda to approve the Corrective Action Plan for the Auditor General's Performance Audit Report for Fiscal Year Ended June 30, 2010 and 2009.

*The motion carried by unanimous vote.*

## **BUILDING AND GROUNDS REPORT**

**June 18, 2015: 7:15-8:00pm**

### **Building and Grounds Committee Meeting**

**Attendees:** Kevin Urda, Michael Johnson, Ed Donovan, LaTonya Washington, Deb Raubenstrauch, Klara Brown, Karen Payne, Dan Matsook, Ryan Pierce, Ken Chambon, Jean Dexheimer

### **BUILDING WALKTHROUGH**

A WSD building walkthrough took place on Friday, June 5, from 12:00-2:30pm with Ken Chambon, Wendy Fowler, and Kevin Urda. The goal was to develop a list for summer fix-ups. The cost of each item on the list is being priced, so we can determine the priority level of each item.

### **JOHNSTON ELEMENTARY**

There will be a second walkthrough of Johnston Elementary on Wednesday, June 24, at 12:00pm. This is the first time that we have had a potential buyer return for a second walkthrough.

### **WIRELESS UPGRADE STATUS**

The wireless upgrade project will take place the last two weeks of July with a deadline of August 1 to be finished.

### **BUILDING DESIGNS**

- More detailed design schematics will be ready at the end of July.
- Drilling took place on May 20 at Turner. Pictures were taken. Students were able to watch the engineers at work.
- Bids are still scheduled to go out in November, and we are on schedule.
- Architect will look at a solution in the plans to move pre-K out of the basement. We are penalized by not having windows/natural light for our pre-K program.

**BUILDING AND GROUNDS AGENDA ITEMS**

A motion was made by Michael Johnson, seconded by Karen Payne to approve the following (2) two invoices from J.C. Pierce and Associates for the capital project at Kelly and Turner Elementary Schools.

- 1. Invoice 2900-13-03-06                      \$20, 689.39
- 2. Invoice 2900-14-04-06                      \$11, 168.68

*The motion carried by unanimous vote*

A motion was made by Debra Raubenstrauch, seconded by Michael Johnson to approve the Garvin Boward Beitko invoice 14132A for \$23,680 for the capital project at Kelly and Turner Elementary Schools.

*The motion carried by unanimous vote*

Capital Fund balance: **\$10,055,222.12**

Capital Fund balance after Invoices 2900-13-03-06, 2900-14-04-06 and 14132A (\$55,538.07): **\$9,999,684.05**

**COMMUNITY RELATIONS AND PARENT INVOLVEMENT REPORT**

**Community Relations/ Parent Involvement**

Richard and I will be meeting with Tyra Townsend from Children of Promise to talk about possibly partnering with the district for an after school program for 1st through 5th graders. *{the purpose of the Children of Promise After School Program will be to increase the supply of quality Afterschool programs and service for children in the Pittsburgh Communities. Founded in 2011.*

**Athletics and Extracurricular Activities**

Currently, varsity football is preparing for the season. The kids are attending speed training at Duquesne University 2 days a week, they are also practicing at Graham Field 3 days a week for voluntary weight training and 7 on 7. They have had 3 7on7 exhibition games against Imani, U Prep, and Sto-Rox. Some of the players have also attended prospect camps at Pitt, WVU, and Duquesne University last week.

In the near future we will be attending a 7on7 tournament at Char-Houston, Prospect Camp at Clarion University, and hopefully a 4 way combined practice with Imani, Westinghouse and U Prep.

Both Girl and Boys Varsity Basketball has been having open gyms. They are also searching for summer leagues to play in. Hopefully something will be confirmed next week.

Cheerleaders have been practicing at Graham Field 3 days a week.

All Varsity practices and open gym are voluntary until the start of the fall sports season, August 17 when Varsity will again for the fourth year travel to Camp Deer Creek for football Camp.

A dead week on campus for all athletics will be observed per PIAA rules June 28th thru July 5th. During this week, no sports teams will be permitted to gather on WSD grounds for the purpose of any athletic practice or sports activities.

Mr. Fulmore and Mr. Puskar have a meeting set this week to pick Homecoming and Senior Recognition dates. Mr. Fulmore said that he will notify the Board when dates are confirmed.

### **COMMUNITY RELATIONS AND PARENT INVOLVEMENT AGENDA ITEMS**

No report.

### **CURRICULUM, INSTRUCTION AND ASSESSMENT REPORTS**

Wilkinsburg School District  
Curriculum Committee Report-June, 2015  
Ed Donovan, Chair Jean Dexheimer, co-chair

The committee met on June 23 at 5:30 PM. Attending: Dr. Matsook, Ms. Payne, Dr. Mehalov, Mr. Puskar, Ms. Dexheimer, Mr. Donovan.

A. Dr. Barb Mehalov reported on:

1. The School Improvement Plan for Kelly (overview attached). The plan was signed by the superintendent and board president and submitted to the IU for review last week.
2. The Social Studies series adopted for K-6 and the issue of whether the content is demographic-appropriate for WSD.

Barb explained that she had gone through every book and marked pages where references to African American culture, history, individuals, biographies, and/or accomplishments were taught - and there were many. She also said that each teacher receives a CD containing supplemental materials for his/her grade. The Curriculum Committee will consider a resolution in July to have teachers in all core subjects incorporate material appropriate for our student body in lesson plans.

3. Review of Curriculum Writing

Using the Insight system, Barb explained in detail the curriculum process that began last year and is still underway. Insight supports teachers and curriculum development by addressing the continuum from PA Core to local curriculum to lesson planning, all in one system. Participation by teachers in this training (voluntary) increased from 9 last year to 25 this year.

4. Dr. James Huguley from the Center on Race and Social Problems at Pitt attended as a guest. He suggested reaching out to Pitt for assistance with incorporating African American history into the social studies curriculum (and more). Please see attached flyer on free training offered by Pitt this summer.

B. Mr. Puskar reported on the Middle School/High School as follows:

1. The roster of classes and enrollments for Fall 2015 (attached). Several electives that we thought would be popular did not attract enrollments. Several honors courses (see English 10 Honors) appear to be seriously over-enrolled, possibly setting us up for the

- same criticisms we had last year. We agreed that at a minimum, students would be counseled-out of honors courses at the first midterm reports (approximately 4 weeks into the year) if grades and performance were sub-honors level. However, concerns remain that this is acting after the fact, and that steps should be taken now to reduce numbers. One threshold should be that the student must have scored at least proficient in the subject in order to be scheduled for honors; another might be that a below-proficient student might be admitted with high recommendations by his/her current teacher of that subject.
2. The Waterfront Project - an IU sponsored program that allows students to enroll in courses not offered at their home districts. Information is available.
  3. New courses
- C. Curriculum Committee is not scheduled to meet in July. The next meeting, in August, will focus on the results of the E-spark pilot and the opening of school.

### Eastern Area Special Schools Report

It was a good and informative meeting, apparently more lively than most because your representative had so many questions. The key takeaways are that we currently have 18 students enrolled, the facilities fee will remain unchanged at \$2400 per student next year, and that the AIU will increase its instructional fees by 10%. (I have not confirmed this but other board members said they have seen the new rates and that the IU is increasing all fees by 10% for next year.)

#### Forbes Road Career and Technology Center

No report.

### CURRICULUM, INSTRUCTION AND ASSESSMENT AGENDA ITEMS

#### Curriculum and Instruction

A motion was made by LaTonya Washington, seconded by Kevin Urda to approve the ASSET STEM Education Membership Agreement for 2015-2016 with a pre-paid Professional Development cost of \$2,080.

*The motion carried by unanimous vote*

A motion was made by Karen Payne, seconded by LaTonya Washington to approve curriculum writing for ELA, Math, Science and Social Studies. The work is to be completed by the following teachers, at a rate of \$17/hr, not to exceed 40 hours. Paid for by the Race to the Top grant:

a. Argall, Douglas	Elem/MS/HS Social Studies
b. Bachar, Scott	Keystone Biology
c. Davis, Jennifer	Elem. ELA/Math/Social Studies
d. Depofi, Kristen	Elem. ELA/Math/Social Studies
e. Divoky, Amy	HS ELA
f. Drane, Pamela	MS/HS ELA
g. Gadola, Bart	Chemistry/Physics
h. Hermes Harding, Jennifer	MS ELA
i. Kebe, Barbara	Elem ELA/Math/Social Studies
j. Kiser, Kristen	Elem. ELA/Math/Social Studies
k. Kleinhands, Linda	MS ELA
l. Kosor, Michael	Elem. Mathematics
m. Lukas, Michelle	Elem. ELA/Math/Social Studies
n. Marazas, Jennifer	Elem. ELA/Math/Social Studies
o. Morrow, Karen	Elem. ELA/Math/Social Studies
<del>p. Pendro, Summer</del>	<del>Elem. ELA/Math/Social Studies</del>
q. Rain, Lori	Elem. ELA/Math/Social Studies
r. Rice, Rasheeda	Elem. ELA/Math/Social Studies
s. Scheuble, Kimberly	Elem. ELA/Math/Social Studies
t. Steffy, Kristen	Elem. ELA/Math/Social Studies
u. Webster, Rachael	HS ELA
v. Welsh, Jill	Elem. ELA/Math/Social Studies
w. Winwood, Alicia	Elem/ ELA/Math/Social Studies



A motion was made by Debra Raubenstrauch, seconded by Karen Payne to approve a one (1) year contract with Michael Fulmore as Crisis Interventionist, at a salary of \$36,000, effective July 1, 2015, terms and conditions per contract, upon review and consideration by the district solicitor.  
*The motion carried by unanimous vote*

A motion was made by Michael Johnson, seconded by Karen Payne to approve a two (2) year agreement with Peter Kasich as the Building and Grounds Director, at a salary of \$70,000, effective June 30, 2015, terms and conditions per contract, upon review and consideration by the district solicitor.  
*The motion carried by unanimous vote*

A motion was made by Michael Johnson, seconded by Karen Payne to approve the revision of the job description for the Early Childhood/Community Literacy Coordinator position from 10 months to 12 months, and adjust Summer Pendro's salary to \$65,000, terms and conditions per the Act 93 agreement.  
*The motion carried by unanimous vote*

#### Custodial/Maintenance

A motion was made by Debra Raubenstrauch, seconded by Kevin Urda to approve Wendy Fowler, Maintenance II, effective July 1, 2015 at the rate of \$20.72/hr.  
*The motion carried by unanimous vote*

#### Secretarial

A motion was made by Kevin Urda, seconded by Karen Payne to approve Nicole Fisher, Substitute Secretary, effective July 1, 2015 at the rate of \$12.00/hour.  
*The motion carried by unanimous vote*

#### Miscellaneous

A motion was made by Michael Johnson, seconded by Karen Payne to approve the Clerk of the Works Consulting services agreement with Charles Chambon for the period of July 1, 2015 thru October 1, 2016 at the rate of \$150/day, not to exceed the total cost of \$15,000.  
*The motion carried by unanimous vote*

A motion was made by Michael Johnson, seconded by Karen Payne to approve of the Contract of Services for Athletic Training with Hyun Hong for the 2015-16 school year for all Wilkinsburg Athletics at a contract total of \$35,000, terms and conditions per contract, upon review and consideration by the district solicitor, effective July 1, 2015.  
*The motion carried by unanimous vote*

A motion was made by Karen Payne, seconded by Michael Johnson to approve the Separation Agreement with James Stewart, and his resignation effective June 30, 2015.  
*The motion carried by unanimous vote*

A motion was made by Michael Johnson, seconded by Kevin Urda to approve the following 21<sup>st</sup> Century Summer Tutor(s) at the rate of \$17.00/hr, effective June 16, 2015:

1. Meghan Tramaglino
2. Mia Jackson
3. JoAnne Bova
4. Katherine Donahey
5. Jeffrey Antoszewski
6. Nancy Rowley
7. Christopher Cord
8. Douglas Argall
9. Daryl Givner
10. Deborah Short

*The motion carried by unanimous vote*

A motion was made by Michael Johnson, seconded by Karen Payne to approve the following:

- 2015-2016 Teaching/Library Assistants Seniority List.
- 2015-2016 Maintenance/Custodial Seniority List.
- 2015-2016 Maintenance/Custodial Personnel Calendar.
- 2015-2016 Secretarial Seniority List.
- 2015-2016 Secretarial Personnel Calendar

*The motion carried by unanimous vote*

### **POLICY AND PLANNING REPORT**

No report.

### **POLICY AND PLANNING AGENDA ITEMS**

None.

### **SUPERINTENDENT'S REPORT**

School enrollment data was shared, the process of reconciling those numbers will continue to be refined. Dr. Petrella and Mr. Kasich were welcomed to the district.

There was a meeting about wireless upgrades at the Elementary Schools, the project is on schedule.

A Special Board meeting will be held on July 15, 2015 and a Combined Planning and Legislative Session will be held on July 28, 2015.

A brief Finance committee meeting will be held on July 14, 2015. A Community Relations committee will be held on July 13, 2015. There will not be a Curriculum committee meeting in July.

### **SOLICITOR'S REPORT**

Any questions about the Solicitor's Report should be directed to Dr. Matsook.

**ADJOURNMENT**

A motion was made by Karen Payne, seconded by Michael Johnson to excuse the absences of Richard Bradford and Tiffany Lumpkin.

*The motion carried by unanimous vote.*

Minutes Respectfully Submitted by:

*Jeanne E. Taylor*

Jeanne E. Taylor  
School Board Secretary