

**SCHOOL DISTRICT OF THE BOROUGH OF WILKINSBURG
LEGISLATIVE MEETING
December 17, 2013**

The December 17, 2013 Legislative Meeting of the Wilkinsburg School District Board of Directors was called to order by the President, Ed Donovan at 7:49 p.m. The meeting was held in the Administration Building, 718 Wallace Avenue, starting with the Pledge of Allegiance. The following board members were in attendance: LaTonya Washington, Richard Bradford, Klara K. Brown, Michael A. Johnson, Tiffany Lumpkin, Karen E. Payne, Cheryl Pierce, and Debra Raubenstrauch, Lee V. McFerren, Superintendent, Phil Martell, Director of Business Affairs and the Solicitor Matthew Hoffman, of the firm Tucker Arensberg, P.C., were also present.

INVITATION TO PUBLIC TO ADDRESS THE BOARD

Kate Luxembourg, of 432 Rebecca Avenue, addressed the Board about tax delinquent properties. She recommended that there should always be a review of the planned use of a property prior to it being dealt with.

APPROVAL OF MINUTES

Motion was made by Mr. Bradford, seconded by Ms. Raubenstrauch to approve the minutes of the November 26, 2013 Legislative meeting and the Reorganization meeting on December 4, 2013.

The motion carried by unanimous vote.

COMMUNICATIONS/CORRESPONDENCE

There was no correspondence received.

BOARD MEMBER REPORTS

Board members will begin receiving the School Leader newsletter via email, daily. Mr. Bradford asked Board members to pay attention to Senate Bill 1085 regarding Charter School Law. He further recommended contacting State Senator Jim Ferlo to vote no on the bill.

Ms. Lumpkin reported that the Volunteer Policy was sent to all Board members via email. Ms. Lumpkin asked that all Board members review the information and contact Mrs. Williams or herself with any questions.

The 98th Annual Christmas Concert will be held on December 18th at 7:00 pm in the High School Auditorium.

Representative Ed Gainey will be attending the Tiger Christmas program at the Middle School on December 19, 2013.

Mrs. Taylor will share the previous list of Board members and the school they have chosen to adopt for new Board members to choose a school.

SUPERINTENDENT’S REPORT

Legislative Session – December 17, 2013

There were no items for action on the Superintendent’s agenda.

BUSINESS OFFICE AGENDA

Legislative Session – December 17, 2013

BUSINESS OFFICE/FACILITIES/GRANTS AGENDA

Legislative Session – December 17, 2013

Action Items:

A motion was made by Mr. Johnson, seconded by Mr. Bradford to ratify and confirm the November 2013 General Fund payments of \$3,679,529.10 for payroll, benefits, and other operational expenses.

The motion carried unanimously.

The following reports as of November 30, 2013 will be made a matter of record in the minutes:

Treasurer’s Report	Attachment Bus. #2
EIT/EMST Report	Attachment Bus. #3
Current R.E. Collections Report	Attachment Bus. #4
Delinquent R.E. Collections Report	Attachment Bus. #5
Deed Transfer Tax Report	Attachment Bus. #6
Monthly Statement of Expenditures and Revenues	Attachment Bus. #7
Student Activity Report – Secondary	Attachment Bus. #8
Student Activity Report – Elementary	Attachment Bus. #9
Bond Fund – Budget Vs. Actual Expense Report	Attachment Bus. #10

A motion was made by Mr. Bradford, seconded by Ms. Payne to approve budget transfers for the 2013/2014 fiscal year for the month of November 2013.

The motion carried unanimously.

A motion was made by Ms. Raubenstrauch, seconded by Ms. Payne to approve resolution 2013-010 which mandates that the real estate tax millage for the 2014/2015 fiscal year can NOT be increased above the Pennsylvania Department of Education Act 1 index increase of 3.0%, if even that, and understands that the District, therefore, is subject to the normal budget development timelines, and NOT the early budget timelines necessary for any Act 1 exceptions or referendum.

The motion carried unanimously.

A motion was made by Mr. Bradford, seconded by Ms. Payne to approve the consulting agreement with Ramona Pope for Payroll/HR consulting duties from January 1, 2014 through January 31, 2014. The rate will be \$265 a day and the monthly amount will not exceed \$5,035.00.

The motion carried unanimously.

A motion was made by Ms. Raubenstrauch, seconded by Ms. Washington to approve the request of the Wilkinsburg Municipal Authority to exonerate unpaid school district real estate taxes owed on the property located at 710 Swissvale Avenue for the purpose of facilitating a sale of the subject property provided that, 1) the property is conveyed to a taxable entity, and 2) only those taxes necessary to facilitate the sale are to be exonerated. Any sale proceeds in excess of the Authority's costs must be applied to outstanding school district taxes. Ms. Payne abstained.

The motion carried.

FOR INFORMATIONAL PURPOSES ONLY:

The Wilkinsburg Baseball and Track and Field Schedules for the Spring 2014 will be cancelled.

PERSONNEL REPORT

**WILKINSBURG SCHOOL DISTRICT
LEGISLATIVE MEETING, December 17, 2013
Personnel Report**

A motion was made by Mr. Johnson, seconded by Ms. Washington to ratify and confirm the following appointments, resignations, and leaves of absence. Ms. Payne was opposed to Ms. Erin Jackson. The motion carried.

21st Century Program Appointments:

NAME	BUDGET	POSITION	SALARY	EFFECTIVE DATE
Jason Boll	Y	21 st Century Program Tutor	\$17/hr.	December 9, 2013
William McWilliams	Y	21 st Century Program Tutor	\$17/hr.	December 9, 2013
Angela Nicholson	Y	21 st Century Program Tutor	\$17/hr.	December 12, 2013

Substitute Appointments:

NAME	BUDGET	POSITION	SALARY	EFFECTIVE DATE
Nellie Kruczek	Y	Day to Day Special Education Teacher	\$100/day	December 16, 2013
Megan McAlpine	Y	Day to Day Substitute Teacher	\$100/day	November 11, 2013
Rebecca Murray	Y	Day to Day Substitute Teacher	\$100/day	December 17, 2013
Erin Jackson	Y	Day to Day Secondary French Substitute Teacher	\$100/day	January 6, 2014

Paid Leaves of Absence:

NAME	BUDGET	POSITION	SALARY	EFFECTIVE DATE
Donice Andrews	Y	Library Assistant	\$18,874.80	December 11, 2013 – February 3, 2014
Nicole Green	Y	Central Registration Secretary	\$35,763.75	December 10, 2013 – January 13, 2014
Marian Sullivan	Y	French Teacher/High School	\$74,570.00/yr.	January 9, 2014 – February 20, 2014

Resignations:

NAME	BUDGET	POSITION	SALARY	EFFECTIVE DATE
William Matthias	Y	Network Administrator	\$60,180.45	December 31, 2013

JOB OPENINGS

High School Chemistry Teacher	High School
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STAFF REPORTS

No Report

SOLICITOR'S REPORT

The Solicitor's report was included in the Board packets. Any questions should be directed to Mr. Hoffman.

NEW BUSINESS

ADJOURNMENT

Minutes Respectfully Submitted by:

Jeanne E. Taylor

Jeanne E. Taylor
School Board Secretary