

**SCHOOL DISTRICT OF THE BOROUGH OF WILKINSBURG
LEGISLATIVE MEETING
June 28, 2011**

The June 2011 Legislative Meeting of the Wilkinsburg School District Board of Directors was called to order by the President, Karen Payne at 7:18 p.m., in the Administration Building, 718 Wallace Avenue, with the Pledge of Allegiance. The following board members were in attendance: Jerome Garrett, Jean Dexheimer, Carole Lee, LaTonya Washington, Raymond Griffith, and Nanet Hamlin-Black. Donora Craighead arrived at 7:45 pm. Archie D. Perrin, Superintendent, Bruce Dakan, Director of Business Affairs and the Solicitor Matthew Hoffman, of the firm Tucker Arensberg, P.C., were also present.

INVITATION TO PUBLIC TO ADDRESS THE BOARD

No one requested to address the board.

APPROVAL OF MINUTES

Motion was made by Carole Lee, seconded by Jean Dexheimer to approve the minutes from the May 24, 2011 Legislative meeting.

Motion carried by unanimous vote.

COMMITTEE REPORTS

COMMUNITY RELATIONS AND SCHOOL IMAGE COMMITTEE

Carol Lee, Nanet Hamlin-Black, Co-Chairs
No Report

EASTERN AREA SPECIAL SCHOOLS JOINT COMMITTEE

Barbara Thompson, Chairperson
No Report

FINANCE, OPERATIONS AND PERSONNEL COMMITTEE

Karen E. Payne, Chairperson
Tuesday, June 14, 2011 5:30 pm

In attendance: Karen Payne, Chair, Board Members: Jean Dexheimer, LaTonya Washington, Nan Hamlin Black, Barbara Thompson, Bruce Dakan, Business Manager and Superintendent Archie Perrin. Mr. James Richard, Board Treasurer was also in attendance.

Business Department Agenda: 5:30 pm

The committee reviewed and discussed the items listed on the business agenda and recommended that the items be approved, pending any questions from the Board.

Special Note: Mr. Dakan and Mr. Perrin discussed the following items:

The Act 1 Homestead Resolution, regarding the Gaming Revenue, and the Tax Revenue Anticipation Note. These items will be on the business agenda.

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Mr. Richard left and Carol Lee, Board Member came.
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Personnel Department Agenda: 6:20 pm

In attendance: Karen Payne, Chair, Board Members: Jean Dexheimer, LaTonya Washington, Nan Hamlin-Black, Barbara Thompson, Carol Lee, Superintendent Archie Perrin and Business Manager Bruce Dakan.

The committee reviewed and discussed the items on the personnel agenda. The committee recommended that the items be approved, pending any questions from the board.

There may be additions or deletions to the Personnel Agenda.

The meeting was adjourned at 7:20 pm. Next meeting will be July 12, 2011, at 5:30 p.m.

All Board Members are invited to attend.

LEGISLATIVE

Raymond Griffith, PSBA Liaison
June 28, 2011

To date, little or no school related legislation has passed either house of the General Assembly. There is much activity as bills and amendments to bills are debated. The situation is changing hour to hour.

1. No appropriations are to be made in the state budget for:

Reimbursement for charter school tuition

Intermediate units

Basic Education formula enhancements

Dual enrollment

School improvement grants

Education assistance programs

Science: It's Elementary

Accountability Block Grants may or may not be funded

2. There are private school tuition voucher bills in both houses

3. Major changes are proposed for charter school legislation that would negatively impact local school districts.

4. Board members are referred to the email I forwarded today containing a general summary of the current situation prepared by the Education Law Center. Board members are also referred to the current (June 10) issue of School Leader News.

POLICY AND PLANNING COMMITTEE

Barbara Thompson, Chair

CURRICULUM, INSTRUCTION, AND ASSESSMENT COMMITTEE

Chair to be determined

Board Curriculum Committee

Thursday, June 9, 2011

Meeting Summary

Attendees: Karen E. Payne, Nanet Hamlin-Black, Raymond Griffith, Richard E. Bradford, Jean Dexheimer, Archie Perrin, Patricia Grey, Paulette Davis and Lila Oukaci.

WSD Board Curriculum Committee Chair, Karen Payne, opened the meeting at 7:10 PM.

Mrs. Oukaci, High School Science Department Chair, presented the recommendation reached by the High School Science Department at its recent meeting. After reflecting on the content covered in the Keystone Exams, the Department wants to return to the long-used Science

sequence of:

7th grade: Life Science

8th grade: Introduction to Physical Science

9th grade Environmental Science

10th grade: Biology

11th grade Chemistry

12th grade Science Electives of Physics, Human Anatomy and Biology 2

A healthy discussion ensued and Mr. Griffith remarked that the proposed recommendation was what has been done forever in the district and intimated that the thinking, needs and trends in Science warranted an updated Science Sequence that enabled students to have Chemistry early.

No conclusion was reached.

Mr. Perrin did an overview of Dynamic Systems MS, HS-1 and HS 2. Dr. Grey noted that it replaced Tech Apps I, II, and III, and that it was project-based and geared to the technology, Math, Science and Reading Standards. The description for the Program of Studies was also included. Mr. Perrin stated that henceforth, Planned Courses would be presented to the Board Curriculum Committee and would not need Board approval.

Mr. Perrin formally presented the Pre-K–12 Literacy Curriculum Framework to the Board, complimenting Dr. Grey's leadership and the collaborative work of the district teacher representatives across all grades, Reading and Science coaches and the consultative input of the AIU3 and PDE Distinguished Educators. The Board expressed appreciation for the work and product to now put our teachers on a common course to increase students' understanding through and achievement in Reading.

Paulette Davis, Director of the Wilkinsburg Family Support Center (WFSC), shared the relevant purpose of its recent \$100,000 funding for its 2011-12 After-School Program for Wilkinsburg students. The County wants recipients of that funding to collaborate with the school district to leverage teachers' instruction in the classroom through the WFSC's educational support of students after school. Karen Payne stated that she work with Dr. Grey to purchase materials that support Wilkinsburg's Reading and Math curriculums and that their staff be include in the

district's professional development activities for Math Connects and for the new Reading Program.

Karen adjourned the meeting at 8:00 PM.

Respectfully submitted by Patricia Grey,
Director of Curriculum, Instruction, Assessment & Professional development

FORBES ROAD CAREER & TECHNOLOGY CENTER

Jerome Garrett, Chair

The Thursday, May 26, 2011 Combined Planning/Board Meeting was called to order at 6:33pm. The Minutes of the April 28, 2011 Meeting were approved. Mr. Paul Balint congratulated the Board members who won in the primary elections on May 17, 2011. The Forbes budget has been distributed to all partner districts. The applications for enrollment for next year are low. As a result Forbes will be demoting two academic instructors to half time and six vocational instructors will move to half time and we will furlough a cosmetology instructor. Kennywood Day was held on May 20, 2011. Mr. Balint provided a brief update on the Creativity and Technology Summer Camp. He also reported on the Destructive Driving Day that was held on May 4, 2011. The campaign slogan for the day was "Shut the Text Up" and was funded by the Great Ideas Grant entitled "Eyes on the Road, Don't Drink, Drive and Text". The next meeting will be held on June 23, 2011 at 9:00 am in the Conference Center. The meeting adjourned at 7:17 pm.

OTHER BOARD MEMBER REPORTS

SUPERINTENDENT'S DEPARTMENT REPORT
Legislative Session – June 28, 2011

Action Items:

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve the elimination of ten (10) teacher assistant positions and three (3) parent coordinator positions due to decline in pupil enrollments and for reasons of economy, effective upon the conclusion of the 2010-11 school year and the furlough of affected employees in accordance with the applicable collective bargaining agreement.

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Raymond Griffith to approve the elimination of three (3) custodian positions and one (1) maintenance position due to decline in pupil enrollments and for reasons of economy, effective July 13, 2011, and the furlough of affected employees in accordance with the applicable collective bargaining agreement.

Motion carried by unanimous vote

Motion was made by Ray Griffith, seconded by Jean Dexheimer to approve the elimination of the following positions due to decline in pupil enrollments and for reasons of economy, effective upon the conclusion of the 2010-11 school year and the furlough of affected employees:

Public Relations position (Lindsey Neyland)
Transportation Coordinator position (Satin Wallace)
Receptionist position (Marian Jackson)

Motion carried by unanimous vote

Motion was made by Nanet Hamlin-Black, seconded by Raymond Griffith to approve the discontinuance and non-renewal of the independent contractor agreements with Lawson Shaw (Classrooms of the Future technician) and Tabitha Walker (tax collection consultant) effective June 30, 2011.

Motion carried by unanimous vote

Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to approve the following Resolution:

The Board of School Directors concurs in the recommendation of the Superintendent for the curtailment or alteration of the secondary administration to conform to standards of organization. The Board hereby authorizes the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail or alter the secondary administration effective June 30, 2011 by the elimination of the Associate Principal position to conform to standards of organization. The Board

further approves the elimination of the Associate Principal position on the grounds of substantial decrease in pupil enrollment within the District and, subject to PDE approval, the curtailment and alteration of the secondary administration, and, as a result thereof, the furlough of Kevin Fortuna, effective June 30, 2011.

Motion carried by unanimous vote

Motion was made by Jerome Garrett, seconded by Nanet Hamlin-Black to approve the following Resolution:

The Board of School Directors concurs in the recommendation of the Superintendent for the curtailment or alteration of the Wilkinsburg School District's technology program to conform to standards of organization. The Board hereby authorizes the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail or alter the technology program effective upon the conclusion of the 2010-11 school year by the elimination of the Technology Coach position to conform to standards of organization. The Board further approves the elimination of the Technology Coach position on the grounds of substantial decrease in pupil enrollment within the District and, subject to PDE approval, the curtailment and alteration of the technology program, and, as a result thereof, the furlough of George Delong, effective upon the conclusion of the 2010-11 school year, in accordance with the Memorandum of Understanding with the Wilkinsburg Education Association.

Motion carried by unanimous vote

Motion was made by Nanet Hamlin-Black, seconded by Jean Dexheimer to approve the following Resolution:

The Board of School Directors concurs in the recommendation of the Superintendent for the curtailment or alteration of the Wilkinsburg School District's science program to conform to standards of organization. The Board hereby authorizes the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail or alter the science program effective upon the conclusion of the 2010-11 school year by the elimination of the Science Coach position to conform to standards of organization. The Board further approves the elimination of the Science Coach position on the grounds of substantial decrease in pupil enrollment within the District and, subject to PDE approval, the curtailment and alteration of the science program, and, as a result thereof, the furlough of Courtney Conte, effective upon the conclusion of the 2010-11 school year, in accordance with the Memorandum of Understanding with the Wilkinsburg Education Association.

Motion carried by unanimous vote

Item for Information

Effective upon the conclusion of the 2010-11 school year, the following positions vacated by retirement or resignation will be eliminated:

Seventeen (17) teaching positions
Curriculum Secretary position
One behavioral specialist position
One teacher assistant position

Motion was made by Raymond Griffith, seconded by Jean Dexheimer to approve the agreement between the Wilkinsburg School District and State Security and Investigation Services, Inc. The term of the agreement is from June 13, 2011 to June 10, 2014 and the amount is not to exceed \$234,000 per year. Attachment

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve the elimination of the position of Assistant to the Superintendent effective June 30, 2011.

Motion carried by unanimous vote

Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to approve the creation of the position of Director of Alternative Education in accordance with the job description set forth in Attachment.

Motion was passed with 6 ayes, 1 nay, and 1 abstention

Motion was made by Nanet Hamlin-Black, seconded by Jean Dexheimer to approve the resignation of Ms. Jackie Blakey-Tate from the position of Assistant to the Superintendent effective June 30, 2011, with the continuation of health insurance benefits through July 31, 2011.

Motion was passed by 6 ayes and 2 nays vote

Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to approve the Wilkinsburg School District Pre K – 12 Literacy Curriculum.

Motion carried by unanimous vote

Motion was made by Raymond Griffith, seconded by Jean Dexheimer to adopt Houghton Mifflin Harcourt's 2011 Edition of Journeys for Kindergarten through sixth grade at a cost of \$125,000.

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Raymond Griffith to adopt Glencoe/McGraw-Hill's 2010 Edition of Life Science for Middle School grade seven a cost of \$3,187.

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Raymond Griffith to adopt Glencoe/McGraw-Hill's 2010 Edition of Integrated iScience 3 for Middle School grade eight a cost of \$3,187.

Motion carried by unanimous vote

Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to adopt the Wilkinsburg School District 2011-2012 Final General Fund Budget in the amount of \$26,200,641.00. The budget includes a real estate tax rate of 35 mills and an earned income tax rate of 0.5%, both taxes of which remain the same as in 2010/2011.

Motion carried by unanimous vote

Motion was made by Nanet Hamlin-Black, seconded by Raymond Griffith to approve the 2011-2012 contract for Dr. Daniel Morrow for Director of Institutional Research and Evaluation in the amount of \$78,797.00. Attachment Supt. R

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve the Environmental Youth Training Days 9 Mile Run Grant from The Grable Foundation in the amount of \$7,500. The grant period runs from June 1, 2011 thru March 31, 2012.

Motion carried by unanimous vote

BUSINESS OFFICE AGENDA
Legislative Session – June 28, 2011

Action Items:

Motion was made by Jean Dexheimer, seconded by Jerome Garrett to ratify and confirm the May 2011 General Fund payments of \$1,699,454.55 for payroll, benefits, and other operational expenses, and there were no Bond Fund payments for capital improvements.
– Attachment Bus. #1

Motion carried by unanimous vote

The following reports as of May 31, 2011 will be made a matter of record in the minutes:

Treasurer’s Report	Attachment Bus. #2
EIT/EMST Report	Attachment Bus. #3
Current R.E. Collections Report	Attachment Bus. #4
Delinquent R.E. Collections Report	Attachment Bus. #5
Deed Transfer Tax Report	Attachment Bus. #6
Monthly Statement of Expenditures and Revenues	Attachment Bus. #7
Student Activity Report – Secondary	Attachment Bus. #8
Student Activity Report – Elementary	Attachment Bus. #9

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve budget transfers from May 2011 for the 2010/2011 fiscal year for the General Fund as per the attached Budget Transfer Transaction Detail Report.
-Attachment Bus. #10

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Raymond Griffith to approve the 2011/2012 Homestead/Farmstead Resolution as attached. The District is to receive state gaming revenue distribution of \$805,069.47 to use to reduce assessments of the 2,735 approved applicants by an assessment reduction amount of \$8,410.23 per approved residential property, with a reduction in real estate tax liability of \$294.36.
Attachment Bus. #11

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Donora Craighead to authorize the District, or its agent, to continue to assess and collect for the 2011/2012 fiscal year, the local service tax (LST) of \$5.00 per year, and the deed transfer tax of 0.5%, both of which remain the same as in prior fiscal years.

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve the District insurance coverage (umbrella, property, liability, crime, terrorism, auto, boiler, errors & omissions) for the 2011/2012 fiscal year in the amount of \$58,175.00, a decrease of \$66.00, from the current fiscal year, as per the attached. —

Attachment Bus. #12

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to award the Worker's Compensation Insurance policy for the 2011/2012 fiscal year to AmeriHealth with an annual premium of \$118,607.00, an increase of \$14,201.00 from the 2010/2011 fiscal year. The other two (2) quotes were \$177,895 from PSBA Insurance Trust and \$198,000.00 from Liberty Mutual. —Attachment Bus. #13

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Carole Lee to authorize the Director of Business Affairs to perform end of fiscal year June 30, 2011 budget transfers in preparation of the financial audit, with any budget transfers to be presented to and ratified by the Board of Directors at the next scheduled public meeting.

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Carole Lee to award the "Student Athlete Insurance" (Interscholastic sports, band, cheerleading) for the 2011/2012 school year to AG Administrators in the amount of \$4,675.00, which is a decrease of \$825.00 from previous years; and to award to same company the voluntary "Student Accident Insurance" (parent/legal guardian decision) with a cost of \$90.00 per student per year for 24-hour coverage, and a cost of \$22.50 for school time only coverage, as per the attached.

—Attachment Bus. #14

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve a contract (PDE-3086) with 1st Years Day Care Center for the 2011/2012 fiscal year for the District (Nutrition, Inc.) to provide student lunches with estimated annual revenue of \$13,923.00, as allowed by the Pennsylvania Department of Education, Division of Food and Nutrition.

—Attachment Bus. #15

Motion carried by unanimous vote

Motion was made by Raymond Griffith, seconded by Jean Dexheimer to authorize the District to participate in the Forbes Road Career & Technology Center 2011/2012 revenue anticipation note in the amount of \$4,800,000.00. —

Attachment Bus. #16

Motion carried by unanimous vote

Motion was made by Raymond Griffith, seconded by Jean Dexheimer to authorize the Superintendent and Director of Business Affairs to complete documents with PNC Bank to obtain a Tax Revenue Anticipation Note (TRAN) in an amount not to exceed \$1,000,000.00 for the 2011/2012 fiscal year. -Attachment Bus. #17

Motion carried by unanimous vote

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to approve form PDE-3074, as completed by the District Architect, for the walk-in refrigerator and freezer project at Kelly Elementary and Wilkinsburg Middle/Senior High School, and authorizes same form to be completed and mailed to PDE. -

Attachment Bus. #18

Motion carried by unanimous vote

FEDERAL PROGRAMS REPORT

Informational Items Only:

The Wilkinsburg School District received the preliminary 2011-12 Title I and II (A) allocations. The Title I preliminary allocation is \$1,389,349. This is an overall decrease of \$14,071. The Title II (A) preliminary allocation is \$194,318. This is an overall decrease of \$39,579.

The Final Expenditure Report for the Safe and Drug Free Schools and Communities has been approved by PDE. The program is not renewing for the 11-12 school year and has been eliminated.

PERSONNEL DEPARTMENT REPORT

Motion was made by Jean Dexheimer, seconded by Nanet Hamlin-Black to ratify and confirm the following appointments, leaves of absence and resignations:

LEGISLATIVE MEETING – June 28, 2011

Personnel Report

		APPOINTMENTS		
NAME	Budget	POSITION	SALARY	EFFECTIVE DATE
Dominic Woods	Y	Academic Coach/High School	\$2,311.50/year	2010/2011 year
Chris Cord	Y	Head Track Coach	\$1,375.00/year	2010/2011 year
Michael Fulmore	Y	Assistant Track Coach	\$1,200/year	2010/2011 year
Emily Chapman	Y	Department Head Vocal Music	\$360.00/year	2010/2011 year
Melissa Andrews	Y	Newspaper Sponsor	\$1,039.00/year	2010/2011 year
Tarra Prince	Y	12 th Grade Sponsor	\$753.75/year	2010/2011 year
Jordan Manos	Y	12 th Grade Sponsor	\$753.75/year	2008/2009 year
Brian Tarrant	Y	Head Football Coach	\$2,931.25/year	2011/2012 year
Philip Martell	Y	Athletic Director	\$3,417.00/year	2011/2012 year
PAID LEAVE OF ABSENCE				
NONE AT THIS TIME				
RESIGNATIONS				
Aaron Schark	Y	Math Teacher/High School	\$39,920.00/year	06-10-2011
Jacqueline Blakey-Tate	Y	Assistant to the Superintendent	\$110,000.00/year	06-30-2011

Motion carried by unanimous vote.

School Board Directors went into an Executive Session to discuss a Personnel matter.

NEW BUSINESS

Motion was made by Raymond Griffith, seconded by Jean Dexheimer to excuse Barbara Thompson from the June 28, 2011 Legislative Meeting.

STAFF REPORTS

No Report

SOLICITOR'S REPORT

Report included in packets

ADJOURNMENT

Motion was made by Raymond Griffith, seconded by Carole Lee to adjourn.

Motion carried by unanimous vote

Meeting adjourned at 8:40p.m.

Minutes Respectfully Submitted by:

Andrea L. Williams

Andrea L. Williams
School Board Secretary