



Tuesday, January 24, 2017 Legislative Session Agenda

**Board Room of the Administration Building
718 Wallace Avenue, Wilkinsburg, PA 15221
7:00 pm**

1. INTRODUCTION

Subject **A. Call to Order, Salute to Flag**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 1. INTRODUCTION
Access Public
Type

1. Salute to Flag
2. Roll Call
3. Communications/Correspondence

An Executive Session of the Wilkinsburg School District Board of Directors was held on January 14, 2017.

2. PRESENTATIONS

Subject **A. Students of the Month**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 2. PRESENTATIONS
Access Public
Type

File Attachments
[SOM.pdf \(251 KB\)](#)
[SOM.pptx \(802 KB\)](#)

Subject **B. Audit Report**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 2. PRESENTATIONS
Access Public
Type

Mahe Duessel presented a summary of the Singe Audit.

File Attachments
[6-30-16 Audit Summary.pdf \(513 KB\)](#)

Subject C. Community Forge, LLC presentation

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 2. PRESENTATIONS

Access Public

Type

Potential Buyer of Johnston School

File Attachments

[1.19.17 LOI.pdf \(322 KB\)](#)

Subject D. Elementary Renovation Project Presentation

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 2. PRESENTATIONS

Access Public

Type

Representatives from J. C. Pierce and Associates, LLC and Foreman Program and Construction Managers, Inc.

3. REPORTS

Subject A. Superintendent's Report

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 3. REPORTS

Access Public

Type

- presentation
- A Reindeer's Life
- January 24 Professional Development

File Attachments

[WSD - PD Agenda - January 24, 2017.docx \(48 KB\)](#)

[Professional Development Plan 1-24.docx \(56 KB\)](#)

[1-13 Weekly Update.docx \(2,068 KB\)](#)

Subject B. Solicitor's Report

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 3. REPORTS

Access Private

Type

Executive File Attachments

[WSD JANUARY 2017 LEGAL UPDATE.PDF \(294 KB\)](#)

Subject **C. Facilities Report**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 3. REPORTS
Access Public
Type

Mr. Frombach will present, along with the Architect and Construction Manager.

File Attachments
[Facilities Update-01-20-17.pdf \(442 KB\)](#)

4. Approval of the Minutes

Subject **A. December 2016 Joint Planning/Legislative Session Minutes**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 4. Approval of the Minutes
Access Public
Type Action, Minutes
Recommended Action Board action is requested to approve the minutes of the ###, 2016 Legislative Session.
Minutes [View Minutes](#) for Dec 20, 2016 - December Joint Planning/Legislative Session

Motion & Voting

Board action is requested to approve the minutes of the December, 2016 Legislative Session.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

5. EDUCATION/CURRICULUM

Subject **A. OnHand School proposal extension (previously tabled)**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 5. EDUCATION/CURRICULUM
Access Public
Type Action
Dollar Amount \$1,875.00
Budget Source Ready to Learn Block Grant
Recommended Action Board action is requested to approve an addendum to the agreement with OnHand Schools, Inc. to include three additional 2-hour sessions coordinated with Targeted Leadership on February 9, March 20, and April 25, 2017 at \$625 per session, at a cost not to exceed \$1,875, to be paid with Ready to Learn Block grant funds.

File Attachments
[Addendum to OnHands Schools Consulting Agreement.pdf \(135 KB\)](#)
[Wilkinsburg School District Program Outline for ILT.pdf \(360 KB\)](#)

Motion & Voting

Board action is requested to approve an addendum to the agreement with OnHand Schools, Inc. to include three additional 2-hour sessions coordinated with Targeted Leadership on February 9, March 20, and April 25, 2017 at \$625 per session, at a cost not to exceed \$1,875, to be paid with Ready to Learn Block grant funds.

Motion by Joshua Miller, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **B. Every Student Succeeds Act (ESSA) MOU**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 5. EDUCATION/CURRICULUM

Access Public

Type Action

Recommended Board action is requested to approve the MOU with Allegheny County, Office of Children, Youth
Action and Families regarding children in foster care.

Allegheny County Children, Youth and Families will be sending the revised MOU, which will be shared with Mr. Hoffman before the Board votes.

File Attachments

[Allegheny County transportaton plan final draft 1-17-16.docx \(36 KB\)](#)

[Allegheny MOU 1.17.17 final.docx \(49 KB\)](#)

Motion & Voting

Board action is requested to approve the MOU with Allegheny County, Office of Children, Youth and Families regarding children in foster care.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

6. TREASURER'S REPORT

Subject **A. Treasurer's Report**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 6. TREASURER'S REPORT

Access Public

Type Action

Dollar Amount \$1,236,111.10

Budget Source general fund budget

Recommended Board action is requested to ratify and confirm the December 2016 General Fund: List of
Action Payments -- \$1,233,560.00 and Wire Transfers -- \$2,551.10.

A dollar amount will be added after the Finance Committee meeting.

File Attachments

[1-17 List of Bills.pdf \(590 KB\)](#)

[Budget Transfers.pdf \(40 KB\)](#)

Motion & Voting

Board action is requested to ratify and confirm the December 2016 General Fund: List of Payments -- \$1,233,560.00 and Wire Transfers -- \$2,551.10.

Motion by Debra Raubenstrauch, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject B. Financial Reports

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 6. TREASURER'S REPORT

Access Public

Type Reports

The following reports as of December 30, 2016 will be made a matter of record in the minutes:

1. Statement of Revenue & Expenditures
2. Year to Date Expenditure Summary -- Function
3. Year to Date Expenditure Summary -- Object
4. Year to Date Summary Report -- Revenue

File Attachments

[1-17 Statement of Revenue & Expenditures.pdf \(84 KB\)](#)

[1-17 Year to Date Expenditure Summary -- Function.pdf \(84 KB\)](#)

[1-17 Year to Date Expenditure Summary -- Object.pdf \(276 KB\)](#)

[Year to Date Summary Report -- Revenue.pdf \(103 KB\)](#)

[1-17 Balance Sheet Report.pdf \(205 KB\)](#)

7. FINANCE

Subject A. Finance Report -- Debra Raubenstrauch

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 7. FINANCE

Access Public

Type

Subject B. Final and Compliance Report (Single Audit)

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 7. FINANCE

Access Public

Type Action

Recommended Action Board action is requested to acknowledge receipt of the "Financial And Compliance Report" (Single Audit) for the fiscal year ending June 30, 2016 as audited by the CPA firm of Maher Duessel, and to authorize the Director of Finance and Operations to file said report with all relevant local, state, and federal agencies.

Motion & Voting

Board action is requested to acknowledge receipt of the "Financial And Compliance Report" (Single Audit) for the fiscal year ending June 30, 2016 as audited by the CPA firm of Maher Duessel, and to authorize the Director of Finance and Operations to file said report with all relevant local, state, and federal agencies.

Motion by Joshua Miller, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

8. INSTRUCTIONAL STAFF

Subject **A. Homebound Instruction**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 8. INSTRUCTIONAL STAFF

Access Public

Type Action

Recommended Board action is requested to approve Michelle Lukas for Homebound instruction at a rate of
Action \$17/hour, effective January 18, 2017 ending on a date to be determined by the student's
 physician.

Motion & Voting

Board action is requested to approve Michelle Lukas for Homebound instruction at a rate of \$17/hour, effective January 18, 2017 ending on a date to be determined by the student's physician.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

9. NON-INSTRUCTIONAL SERVICES

Subject **A. Certified School Psychologist**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 9. NON-INSTRUCTIONAL SERVICES

Access Public

Type Action

Recommended Board action is requested to approve the hiring of Kelly Majersky as Certified School Psychologist
Action in a 10-month position, plus 10 days over the summer, as needed at a per diem rate, effective
 March 1, 2017. The position will follow the terms and conditions of the Act 93 Agreement on a
 pro-rated basis of 10 months. The salary of \$60,000 will be pro-rated for the remainder of the
 year, with a per diem rate of \$235, to be paid from the general fund budget.

File Attachments

[Job Description-Certified School Psychologist.pdf \(76 KB\)](#)

Motion & Voting

Board action is requested to approve the hiring of Kelly Majersky as Certified School Psychologist in a 10-month position, plus 10 days over the summer, as needed at a per diem rate, effective March 1, 2017. The position will follow the terms and conditions of the Act 93 Agreement on a pro-rated basis of 10 months. The salary of \$60,000 will be pro-rated for the remainder of the year, with a per diem rate of \$235, to be paid from the general fund budget.

Motion by Debra Raubenstrauch, second by Klara K Brown.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **B. Community Forge, LLC**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 9. NON-INSTRUCTIONAL SERVICES

Access Public

Type Action

Recommended Board action is requested to approve the execution of a non-binding letter of intent with
Action Community Forge, LLC for the purchase of Johnston Elementary School for the sum of
 \$225,000. The proposed purchase is subject to the development of a mutually acceptable
 Agreement of Sale, its approval by the Board of School Directors at a subsequent Legislative
 meeting and approval of the Court of Common Pleas of Allegheny County pursuant to Section
 707(3) of the Pennsylvania Public School Code.

Motion & Voting

Board action is requested to approve the execution of a non-binding letter of intent with Community Forge, LLC for the purchase of Johnston Elementary School for the sum of \$225,000. The proposed purchase is subject to the development of a mutually acceptable Agreement of Sale, its approval by the Board of School Directors at a subsequent Legislative meeting and approval of the Court of Common Pleas of Allegheny County pursuant to Section 707(3) of the Pennsylvania Public School Code.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **C. Environmental Services Agreement**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 9. NON-INSTRUCTIONAL SERVICES

Access Public

Type Action

Dollar Amount \$26,400.00

Budget Source transition funds

Recommended Board action is requested to approve the Environmental Services Agreement with Waste
Action Management National Services, Inc. for the scope of work described in Exhibit A (see attached).
 The costs estimated not to exceed \$26,400, to be paid with Transition funds, upon review and
 consideration by the district solicitor.

File Attachments

[Waste Mgt Agreement with Wilkinsburg SD-01-17-17.pdf \(285 KB\)](#)

Motion & Voting

Board action is requested to approve the Environmental Services Agreement with Waste Management National Services, Inc. for the scope of work described in Exhibit A (see attached). The costs estimated not to exceed \$26,400, to be paid with Transition funds, upon review and consideration by the district solicitor.

Motion by Klara K Brown, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **D. Allegheny Global, Inc. -- NEW ITEM**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 9. NON-INSTRUCTIONAL SERVICES

Access Public

Type Action

Budget Source construction budget

Recommended Action Board action is requested to approve Allegheny Global, Inc. for asbestos abatement design, air monitoring and oversight services in relation to the construction of renovations and additions to the Kelly Elementary School and Turner Elementary School. The preparation of technical plans and specifications services will be provided at a cost not to exceed \$1800. Asbestos abatement monitoring and oversight services will be provided at a daily rate of \$325, or \$400 for overtime.

File Attachments
[AGE Asbestos Abatement Services Agreement-1-19-17.pdf \(238 KB\)](#)

Motion & Voting

Board action is requested to approve Allegheny Global, Inc. for asbestos abatement design, air monitoring and oversight services in relation to the construction of renovations and additions to the Kelly Elementary School and Turner Elementary School. The preparation of technical plans and specifications services will be provided at a cost not to exceed \$1800. Asbestos abatement monitoring and oversight services will be provided at a daily rate of \$325, or \$400 for overtime.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **E. Realtor Agreement**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 9. NON-INSTRUCTIONAL SERVICES

Access Public

Type Action

Recommended Action Board action is requested to approve the commercial listing agreement with RE/MAX Select Realty for the listing and sale of Johnston School.

File Attachments
[Johnston School - 12-23-16.pdf \(110 KB\)](#)

Motion & Voting

Board action is requested to approve the commercial listing agreement with RE/MAX Select Realty for the listing and sale of Johnston School.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington
Not Present At Vote: Klara K Brown

Subject **F. Monetary Donation -- NEW ITEM**

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 9. NON-INSTRUCTIONAL SERVICES
Access Public
Type Action
Recommended Board action is requested to approve a donation of \$100 from Schweitzer Engineering
Action Laboratories, Inc.

File Attachments
[Schweitzer Engineering Donation.pdf \(220 KB\)](#)

Motion & Voting

Board action is requested to approve a donation of \$100 from Schweitzer Engineering Laboratories, Inc.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

10. POLICY AND PLANNING

Subject A. Organizational Chart

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 10. POLICY AND PLANNING
Access Public
Type Action
Recommended Board action is requested to approve the first of two readings of Policy Number: 008, Section:
Action Local Board Procedures, Title: Organizational Chart.

See policy in Featured section under Policies Under Consideration.

File Attachments
[2016-1017 Organizational Chart.docx \(57 KB\)](#)

Motion & Voting

Board action is requested to approve the first of two readings of Policy Number: 008, Section: Local Board Procedures, Title: Organizational Chart.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject B. Homeless Students Policy

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 10. POLICY AND PLANNING
Access Public
Type Action
Recommended Board action is requested to approve the first of two readings of Policy Number: 251, Section:
Action Pupils, Title: Homeless Students.

See policy in Featured section under Policies Under Consideration.

Motion & Voting

Board action is requested to approve the first of two readings of Policy Number: 251, Section: Pupils, Title: Homeless Students.

Motion by Joshua Miller, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject C. Educational Stability for Children in Foster Care Policy

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 10. POLICY AND PLANNING

Access Public

Type Action

Recommended Board action is requested to approve the first of two readings of Policy Number: 255, Section:
Action Pupils, Title: Educational Stability for Children in Foster Care.

See policy in Featured section under Policies Under Consideration.

Motion & Voting

Board action is requested to approve the first of two readings of Policy Number: 255, Section: Pupils, Title: Educational Stability for Children in Foster Care.

Motion by Kathy Firestine, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject D. Student Discipline Policy

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 10. POLICY AND PLANNING

Access Public

Type Action

Recommended Board action is requested to approve the first of two readings of Policy Number: 218, Section:
Action Pupils, Title: Student Discipline.

See policy in Featured section under Policies Under Consideration.

File Attachments

[WSD Code of Conduct.docx \(37 KB\)](#)

Motion & Voting

Board action is requested to approve the first of two readings of Policy Number: 218, Section: Pupils, Title: Student Discipline.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Subject **A. Travel Investment Activities Report**

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Reports

File Attachments

[January Travel Expense.xlsx \(12 KB\)](#)

Subject **B. Board Policy 005**

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)

Recommended Board action is requested to suspend Board Policy No. 005, Section: Local board Procedures, Title:
Action Organization, through the next session of this Board.

See policy in Featured section under Policies Under Consideration.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **C. Lois Clark Leave Request**

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)
Absolute Date Jun 12, 2017

Recommended Board action is requested to approve intermittent FMLA leave for Lois Clark, Kelly Music/Band
Action Teacher, effective December 21, 2016 through June 12, 2017 or at the conclusion of the 2016-17 school year.

Executive Content

The above referenced teacher has requested an intermittent FMLA leave through the end of the school year to care for her husband.

Rick has the printed paperwork on his desk.

Thank you,

Sheila

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject D. Lois Clark Retirement

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Absolute Date Jun 12, 2017

Recommended Action Board action is requested to approve the retirement of Lois Clark, Kelly Music/Band Teacher, under the Retirement Incentive provisions of the Collective Bargaining Agreement, effective June 12, 2017, or at the conclusion of the 2016-17 school year.

Executive Content

Dear Dr. Iverson,

Please accept my letter of resignation for purpose of retirement under the retirement incentive provisions of the collective bargaining agreement effective at the conclusion of the 2016-2017 school year.

I plan to continue with the husband/wife dental & vision insurance coverage when my district-provided benefits end on August 31, 2017.

I understand I will be billed for the cost of these benefits.

In conclusion, I am closing a 35 year career as a music educator in public schools & 2 years in a K-8 private school. I have to say, this decision has been difficult for me because I adore children & I love music. I love to see the effect, joy, & sense of accomplishment music provides for my students.

For the last 18 years, This has been my motivation for getting up & spending time & energy with Wilkinsburg students. I thank you so much because I experienced what I love to do.

Sincerely,

Lois M. Clark
Music Teacher, Kelly School
1999-2017

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **E. Phyllis Loeffler Retirement**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Absolute Date Jun 12, 2017

Recommended Action Board action is requested to approve the retirement of Phyllis Loeffler, Kelly Special Education Teacher, under the Retirement Incentive provisions of the Collective Bargaining Agreement, effective June 12, 2017, or at the conclusion of the 2016-2017 school year.

File Attachments

[Loeffler Retirement Letter.pdf \(97 KB\)](#)

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Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **F. Sharina Poteat Resignation**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Recommended Action Board action is request to approve the resignation of Sharina Poteat, Kelly Pre-K Lunch Aide, effective January 16, 2017.

Sharina Poteat

To whom it may concern:

I Sharina Poteat am resigning from my position as a Teachers Aid effective on January 16, 2017. The reason for me leaving has nothing to do with the job it's just that I see a bigger opportunity in front of me that I just couldn't pass up. I would like to thank the Wilkinsburg School District and especially the staff at Kelly Elementary School for allowing me to work in such a great working environment.

Once again thank you Summer Pendro.

Sharina Poteat
January 23, 2017

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **G. Roseanne Shak Retirement**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Absolute Date Jun 12, 2017

Recommended Action Board action is requested to approve the retirement of Roseanne Shak, Kelly Reading Coach, under the Retirement Incentive provisions of the Collective Bargaining Agreement, effective June 12, 2017, or at the conclusion of the 2016-17 school year.

File Attachments

[Retirement Letter.pdf \(182 KB\)](#)

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Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **H. Dr. Iverson PASBO Budget Seminar**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Dollar Amount \$106.03

Budget Source general fund budget

Recommended Action Board action is requested to approve Linda J. Iverson, Ph.D. to attend the PASBO Budget Seminar in Cranberry Woods, PA on February 9, 2017, at no cost not to exceed \$106.03, to be paid from the general fund budget.

http://www.pasbo.org/ev_calendar_day.asp?date=2/9/2017&eventid=585

File Attachments

[Dr. Iverson PASBO Budget Seminar.pdf \(447 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject I. Rick Liberto PASBO Budget Seminar

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)
Dollar Amount \$106.03
Budget Source general fund budget

Recommended Action Board action is requested to approve Rick Liberto to attend the PASBO Budget Seminar in Cranberry Woods, PA on February 9, 2017, at no cost not to exceed \$106.03, to be paid from the general fund budget.

http://www.pasbo.org/ev_calendar_day.asp?date=2/9/2017&eventid=585

File Attachments

[Rick Liberto PASBO Budget Seminar.pdf \(290 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject J. Karla Givner Lewis to ESP Region Board of Directors meeting

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)

Dollar Amount \$127.80
Budget Source general fund budget
Recommended Board action is requested to approve Karla Givner Lewis to attend the Education Support
Action Professionals (ESP) Region board of Directors meeting in Harrisburg, PA on March 3, 2107, at a cost not to exceed \$127.80 for a substitute, if needed, to be paid from the general fund budget.

File Attachments
[K G Lewis 3-3-17.pdf \(305 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject K. Karla Givner Lewis to the NEA ESP National Conference

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)
Dollar Amount \$255.60
Budget Source general fund budget
Recommended Board action is requested to approve Karla Givner Lewis to attend the National Education
Action Association (NEA) Education Support Professionals (ESP) National Conference in Dallas, TX on March 9 and 10, 2107, at a cost not to exceed \$255.60 for a substitute, if needed, to be paid from the general fund budget.

File Attachments
[K G Lewis 3-9 10-17.pdf \(293 KB\)](#)

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Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject L. Rick Liberto PASBO Conference

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)
Budget Source general fund budget
Recommended Action Board action is requested to approve Rick Liberto to attend the PASBO Annual Conference at the David L. Lawrence Convention Center on March 21 through 24, 2017, at a cost not to exceed \$299, to be paid from the general fund budget.

File Attachments

[Liberto PASBO Conference.pdf \(285 KB\)](#)

[2017TentativeProgram.pdf \(687 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject M. Paul Paradise PASBO Conference

Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)
Budget Source general fund budget
Recommended Action Board action is requested to approve Paul Paradise to attend the PASBO Annual Conference at the David L. Lawrence Convention Center on March 21 through 24, 2017, at a cost not to exceed \$299, to be paid from the general fund budget.

File Attachments

[Paradise PASBO Conference.pdf \(275 KB\)](#)

[2017TentativeProgram.pdf \(687 KB\)](#)

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Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject N. Ed Donovan PASBO Conference
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access Public
Type Action (Consent)
Recommended Board action is requested to approve Ed Donovan to attend the PASBO Annual Conference at the
Action David L. Lawrence Convention Center on March 22, 2017, at no cost to the district.
From: PASBO <mailto:pasbo@pasbo.org>
Sent: Monday, January 9, 2017 1:29 PM
To: Matthew Wingfield
Subject: PASBO Annual Conference Registration Confirmation

PASBO Annual Conference Registration Confirmation

(Please print this page for your records)

Name: Ed Donovan
Job Title: Board President
Employer: Wilkinsburg SD
Address: 718 Wallace Ave
Pittsburgh, PA 15221
Email: ejd911@gmail.com

PASBO Annual Conference Registration

Wednesday Only Conference Registration: \$0.00

Meals

Thursday, March 23

No Meals Selected

Total Cost: \$0.00

Billing Information

Card Number: *(Last 4 Digits)*
Authorization Code

File Attachments
[PASBO Conf Seminar.pdf \(345 KB\)](#)

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Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **O. Dr. Iverson PASBO Conference**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Dollar Amount \$196.63

Budget Source general fund budget

Recommended Action Board action is requested to approve Dr. Linda Iverson to attend the PASBO Annual Conference at the David L. Lawrence Convention Center on March 22, 2017, at a cost not to exceed \$196.63, to be paid from the general fund budget.

File Attachments

[PASBO Conference form.pdf \(276 KB\)](#)

[PASBO Conf Seminar.pdf \(345 KB\)](#)

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Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **P. Turner 5th Grade to Carnegie Music Hall**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 11. BOARD GOVERNANCE/BOARD RESOLUTIONS

Access Public

Type Action (Consent)

Preferred Date Feb 07, 2017

Dollar Amount \$225.10

Budget Source general fund budget

Recommended Action Board action is requested to approve 23 Turner 5th grade students to attend Carnegie Music Hall for a Carnegie Wind Ensemble performance on February 7, 2017, at a cost not to exceed \$225.10, to be paid from the general fund budget.

File Attachments

[Turner 5th to Carnegie Music Hall.pdf \(457 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject	Q. Kelly 5 & 6 to PPG Paints Arena
Meeting	Jan 24, 2017 - Legislative Session Agenda
Category	11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access	Public
Type	Action (Consent)
Preferred Date	Feb 27, 2017
Dollar Amount	\$450.20
Budget Source	general fund budget
Recommended Action	Board action is requested to approve 65 Kelly 5th and 6th grade students to attend PPG Paints Arena for an Introduction to Physical Education Hockey Unit on February 27, 2017, at a cost not to exceed \$450.20, to be paid from the general fund budget.

File Attachments

[Kelly PPG Paints Arena Hockey.pdf \(77 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject	R. Consent Vote
Meeting	Jan 24, 2017 - Legislative Session Agenda
Category	11. BOARD GOVERNANCE/BOARD RESOLUTIONS
Access	Public
Type	Action (Consent)
Recommended Action	Board action is requested to approve consent agenda items 11. B-Q, as presented.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the Board Governance/Board Resolutions section have gone through Board review and recommendation. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review.

Motion & Voting

Board action is requested to approve consent agenda items 11. B-Q, as presented.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

12. PUBLIC COMMENTS

Subject **A. Public Comment**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 12. PUBLIC COMMENTS

Access Public

Type

13. BOARD MEMBER COMMENTS

14. BOARD MEMBERSHIP

Subject **A. Beth Slaby Resignation**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 14. BOARD MEMBERSHIP

Access Public

Type Action

Recommended Action Board action is requested to approve the resignation of Beth Slaby from the Wilkinsburg School District Board of Directors, effective immediately.

File Attachments

[Slaby Resignation letter.pdf \(23 KB\)](#)

Motion & Voting

Board action is requested to approve the resignation of Beth Slaby from the Wilkinsburg School District Board of Directors, effective immediately.

Motion by Joshua Miller, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Subject **B. New Board Member**

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 14. BOARD MEMBERSHIP

Access Public

Type Action

Recommended Action Board action is requested to approve Leigh Corrigan-Owens as a member of the Wilkinsburg School District Board of Directors, to fill the seat vacated by Kevin Urda.

Board Director Candidates:

- Leigh Corrigan-Owens
- Richard Hatcher
- Ellen Kitzerow
- Michael Wilkins
- Pauleen Wise

Motion & Voting

Board action is requested to approve Leigh Corrigan-Owens as a member of the Wilkinsburg School District Board of Directors, to fill the seat vacated by Kevin Urda.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Edward J Donovan, Kathy Firestine, Joshua Miller, Debra Raubenstrauch

No: Klara K Brown, Michael A Johnson

Abstain: LaTonya Washington

Subject C. New Board Member

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 14. BOARD MEMBERSHIP

Access Public

Type Action

Recommended Board action is requested to approve Ellen Kitzerow as a member of the Wilkinsburg School District Board of Directors, to fill the seat vacated by Beth Slaby.

Board Director Candidates:

- Leigh Corrigan-Owens
- Richard Hatcher
- Ellen Kitzerow
- Michael Wilkins
- Pauleen Wise

Motion & Voting

Board action is requested to approve Ellen Kitzerow as a member of the Wilkinsburg School District Board of Directors, to fill the seat vacated by Beth Slaby.

Motion by Debra Raubenstrauch, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Edward J Donovan, Kathy Firestine, Joshua Miller, Debra Raubenstrauch

No: Klara K Brown, Michael A Johnson

Abstain: LaTonya Washington

15. EXCUSAL OF ABSENT BOARD MEMBERS

Subject A. Absent Board member(s) Excused

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 15. EXCUSAL OF ABSENT BOARD MEMBERS

Access Public

Type

16. ADJOURNMENT

Subject A. Meeting Adjournment

Meeting Jan 24, 2017 - Legislative Session Agenda

Category 16. ADJOURNMENT

Access Public

Type Action
Recommended Board action is requested to adjourn.
Action

Motion & Voting

Board action is requested to adjourn.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

17. Executive Session

Subject **A. Executive Content**
Meeting Jan 24, 2017 - Legislative Session Agenda
Category 17. Executive Session
Access Private

Type

Executive Content

- Teacher reprimand
- Principal Evaluation

Executive File Attachments

[AIU sign-in sheet.pdf \(69 KB\)](#)

[Kelly Walk-through 1-20-17.xls \(33 KB\)](#)

[Turner Data Spreadsheet walk through-1.xls \(24 KB\)](#)