

**SCHOOL DISTRICT OF THE BOROUGH OF WILKINSBURG
LEGISLATIVE MEETING
March 27, 2012**

The March 2012 Legislative Meeting of the Wilkinsburg School District Board of Directors was called to order by the President, Karen Payne at 7:10 p.m., in the Administration Building, 718 Wallace Avenue, with the Pledge of Allegiance. The following board members were in attendance: Jerome Garrett, Shannon Bennett, Richard Bradford, Nanet Hamlin-Black, Tiffany Lumpkin, Lisa Scales, Raymond Griffith and LaTonya Washington. Archie D. Perrin, Superintendent, Bruce Dakan, Director of Business Affairs and the Solicitor Matthew Hoffman, of the firm Tucker Arensberg, P.C., were also present.

INVITATION TO PUBLIC TO ADDRESS THE BOARD

Wilkinsburg school district residents addressed the board on an item that was on the agenda.

APPROVAL OF MINUTES

Motion was made by Richard Bradford, seconded by Nanet Hamlin-Black to approve the minutes from the February 28, 2012 Legislative meeting.

Motion carried by unanimous vote.

COMMITTEE REPORTS

COMMUNITY RELATIONS AND SCHOOL IMAGE COMMITTEE

Nanet Hamlin-Black, Chairperson, Richard Bradford, Co-Chair

EASTERN AREA SPECIAL SCHOOLS JOINT COMMITTEE

Shannon Bennett, Chairperson
Eastern Area Special Schools Joint Committee Report

FINANCE, OPERATIONS AND PERSONNEL COMMITTEE

Karen E. Payne, Chairperson
FINANCE, BUDGET, AND OPERATIONS

PERSONNEL COMMITTEE

LEGISLATIVE

Raymond Griffith, Chairperson

POLICY AND PLANNING COMMITTEE

Tiffany Lumpkin, Chairperson

CURRICULUM, INSTRUCTION, AND ASSESSMENT COMMITTEE

Board Curriculum Committee

Karen E. Payne, Interim Chairperson

FORBES ROAD CAREER & TECHNOLOGY CENTER

Jerome Garrett, Chair

OTHER BOARD MEMBER REPORTS

SUPERINTENDENT'S DEPARTMENT REPORT

Legislative Session – March 27, 2012

Action Items:

Motion was made by Nanet Hamlin-Black, seconded by Richard Bradford to approve the adjudications for students "A", and "B". The hearings were held on March 1, 2012. Attachments Supt. # 1 – Supt. #2.

Motion carried by unanimous vote.

Motion was made by Raymond Griffith, seconded by Shannon Bennett to approve the Eastern Area Special Schools Joint Committee Ballot, Resolution No. 2011-1. Attachment Supt. #3

Motion carried by unanimous vote.

Motion was made by Richard Bradford, seconded by Lisa Scales to approve Eastern Area Special Schools Joint Committee Ballet, Resolution No. 2011-3. Attachment Supt. #4

Motion carried by unanimous vote.

Motion was made by Richard Bradford, seconded by Nanet Hamlin-Black to approve Wilkinsburg School District Resolution No. 2012-2, Supporting Increased State Funding for K-12. Attachment Supt. #5

Motion carried by unanimous vote.

Motion was made by Raymond Griffith, seconded by Lisa Scales to approve the first and final viewing of the following policies: 819 Suicide (Operations), 225 Relations w/ Law Enforcement Agencies (Pupils), 226 Searches (Pupils), 222 Tobacco Use (Pupils), 218.1 Weapons (Pupils), 218.1.2 Terroristic Threats/Acts (Pupils). Attachments Supt. #6

Motion carried by unanimous vote.

Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to approve the Resolution of the Board of School Directors of Wilkinsburg Borough School District for Formal Action Constituting A Debt Ordinance Under the Local Government Unit Debt Act, authoring the incurring of non-electoral debt by the issuance of general obligation bonds, series of 2012 in the aggregate principal amount not-to-exceed ten million dollars (\$10,000,000); covenanting to pay, and pledging all available taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, redemption and other provisions for the payment thereof; covenanting to accept a proposal for the purchase of the bonds; authorizing a filing of required documents with the department of community and economic development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds.

Motion carried by a vote of 6-ayes and 3-nays.

BUSINESS OFFICE AGENDA

Legislative Meeting – March 27, 2012

Action Items:

Motion was made by Raymond Griffith, seconded by Richard Bradford to ratify and confirm the February 2012 General Fund payments of \$1,858,356.72, for payroll, benefits, and other operational expenses. – Attachment Bus. #1

Motion carried by unanimous vote.

The following February 2012 reports will be made a matter of record in the minutes:

Treasurer’s Report	Attachment Bus. #2
EIT/LST Report	Attachment Bus. #3
Current R.E. Collections Report	Attachment Bus. #4
Delinquent R.E. Collections Report	Attachment Bus. #5
Deed Transfer Tax Report	Attachment Bus. #6
Monthly Statement of Expenditures and Revenues	Attachment Bus. #7
Student Activity Report – Secondary	Attachment Bus. #8
<u>Student Activity Report – Elementary</u>	<u>Attachment Bus. #9</u>

Motion was made by Nanet Hamlin-Black, seconded by Shannon Bennett to approve budget transfers from February 2012 for the 2011/2012 fiscal year for the General Fund as per the attached Budget Transfer Transaction Detail Report. – Attachment Bus. #10

Motion carried by unanimous vote.

Motion was made by Nanet Hamlin-Black, seconded by Tiffany Lumpkin to exonerate Berkheimer Tax Administrator, Inc. from further collection of the 2011 real estate taxes, and to authorize the Director of Business Affairs to further proceed to provide the information on unpaid real estate taxes to Portnoff Law Associates, Ltd so that collection of the delinquent real estate taxes may proceed. It is noted that the unpaid amount for 2011 is \$2,775,285.49. Attachment Bus. #11

Motion carried by unanimous vote.

Motion was made by Raymond Griffith, seconded by Jerome Garrett to establish a minimum balance of amount owed of unpaid real estate taxes per parcel per year of \$101.00 (one hundred one dollars), below which no delinquent collection activity would be undertaken by Portnoff Law Associates, Ltd, except for the standard courtesy letter. It is estimated that this minimum balance activity will save the District approximately \$19,000.00 annually in reduced postage and legal fees. – Attachment Bus. #12

Motion carried by unanimous vote.

Motion was made by Richard Bradford, seconded by Raymond Griffith to approve the 2012/2013 Allegheny Intermediate Unit (AIU) Program of Services Budget as per Section 914-A (6) 9 (I) Act 102 of 1970. The total budgeted expenditures are \$3,807,403. There is no increase in the total District allocation. The District's share is \$13,152.73, comprised of \$1,300.00 for Instructional Media Services and \$11,852.73 for PDE withholding allocation for the formula of shared services cost. The AIU budget was provided to all Board members for review. -Attachment Bus. #13

Motion carried by unanimous vote.

FOR INFORMATION PURPOSES ONLY:

As opined by the District Solicitor in regards to required, and NOT required transportation of public and non-public students. -Attachment Bus. #14

FOR INFORMATION PURPOSES ONLY:

As the District applied to PDE for referendum exceptions above the ACT 1 index for the 2012/2013 fiscal year, attached is the approval letter from PDE. -Attachment Bus. #15

FEDERAL PROGRAMS AGENDA

Legislative Meeting – March 27, 2012

Action Items:

Motion was made by Nanet Hamlin-Black, seconded by Lisa Scales to accept final approval of the 2011/12 allocations for Title 1(A) in the amount of \$1,376,552. This is a decrease of \$57,469 from the 2010-11 Allocation. Title II (A) in the amount of \$192,566. This is a decrease of \$41,061 from the 2010-11 allocation.

Motion carried by unanimous vote.

DRAFT

PERSONNEL DEPARTMENT REPORT

Motion was made by Nanet Hamlin-Black seconded by LaTonya Washington to ratify and confirm the following appointments, leaves of absence and resignations:

Motion carried by unanimous vote.

Personnel Report

APPOINTMENTS				
NAME	Budget	POSITION	SALARY	EFFECTIVE DATE
Marcia Jones	Y	Associate Teacher/Kelly Elementary	\$100.00/day	03-05-2012
Mark Medrano	Y	Associate Teacher/High School	\$100.00/day	02-22-2012
Nicole Kinsel	Y	Girls Middle School Volleyball Coach (Volunteer)	NONE	03-01-2012
Robert Exler	Y	Assistant Track Coach	\$921.00	2012-2013
Raymond Clemons	Y	Assistant Baseball Coach	\$921.00	2012-2013
PAID LEAVE OF ABSENCE				
Lisa Fortier	Y	Teacher/Kelly Elementary	\$45,920.00/year	03-02-2012/06-06-2012
Ella Rawlings	Y	Principal/High School	\$113,035.14/year	03-01-2012/03-26-2012
UNPAID LEAVE OF ABSENCE				
Marie Moore	Y	Custodian/High School	\$35,526.40/year	03-23-2012/04-05-2012
Ella Rawlings	Y	Principal/High School	\$113,035.14/year	03-27-2012/04-23-2012
RESIGNATIONS				
		NONE AT THIS TIME		
RETIREMENTS				
Darlene Artim	Y	Secretary/Administration	\$38,153.15/year	06-29-2012

JOB OPENINGS

Assistant Football Coach	High School/Middle School
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NEW BUSINESS

No New Business was brought before the board.

STAFF REPORTS

No Report

SOLICITOR'S REPORT

See File.

ADJOURNMENT

Motion was made by Richard Bradford, seconded by Nanet Hamlin-Black to adjourn.

Motion carried by unanimous vote

Meeting adjourned at 8:50 p.m.
Minutes Respectfully Submitted by:

Andrea L. Williams

Andrea L. Williams
School Board Secretary