

**SCHOOL DISTRICT OF THE BOROUGH OF WILKINSBURG
LEGISLATIVE MEETING
May 24 2011**

The May 2011 Legislative Meeting of the Wilkinsburg School District Board of Directors was called to order by the President, Karen Payne at 7:10 p.m., in the Administration Building, 718 Wallace Avenue, with the Pledge of Allegiance. The following board members were in attendance: Jerome Garrett, Jean Dexheimer, Carole Lee, LaTonya Washington, Raymond Griffith, Donora Craighead, Barbara Thompson, and Nanet Hamlin-Black. Archie D. Perrin, Superintendent, Bruce Dakan, Director of Business Affairs and the Solicitor Matthew Hoffman, of the firm Tucker Arensberg, P.C., were also present.

INVITATION TO PUBLIC TO ADDRESS THE BOARD

No one requested to address the board.

APPROVAL OF MINUTES

Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to approve the minutes from the April 26, 2011 Legislative meeting.

Motion carried by unanimous vote.

SCHOOL DISTRICT PRESENTATIONS

Student of the Month Awards: Ella Rawlings, Principal at the Sr. High School, Tanya Smith, Principal at Turner Elementary, Terri Ayers, Principal at the Jr. High School, Rosalind Fisher, Principal at Johnston Elementary School and Christine French, Principal at Kelly Elementary School all presented Student of the Month Awards to students from their respective schools.

COMMITTEE REPORTS

COMMUNITY RELATIONS AND SCHOOL IMAGE COMMITTEE

Carol Lee, Nanet Hamlin-Black, Co-Chairs

No Report

EASTERN AREA SPECIAL SCHOOLS JOINT COMMITTEE

Barbara Thompson, Chairperson

No Report

FINANCE, OPERATIONS AND PERSONNEL COMMITTEE

Karen E. Payne, Chairperson

May 10, 2010 5:30 pm

In attendance: Karen Payne, Chair, Jerome Garrett, Jean Dexheimer, Bruce Dakan, Business Manager and Superintendent Archie Perrin

Business Department Agenda: 5:30 pm

The committee reviewed and discussed the items listed on the business agenda and recommended that the items be approved, pending any questions from the Board.

Special Note: Mr. Dakan told us that all of the bids were rejected for the walk-in freezer/cooler.

They call came in too high for the job. With that being say, Ken Chambon, in charge of all of the school district facilities, stated that the demotion and the painting to be done can be done in-house. Another cost saver would be to put the condenser on the ground with a fence around it for security, and not on the roof of the school building.

This item will be put out for bid again. And the blanks will be filled in with the figures to vote on at the Legislative Meeting.

Mr. Dakan was to check on the Fresh Fruit and Vegetable Program (FFVP) with the state to see why two schools (Kelly and Turner) would receive the grant funds and one not (Johnston).

Personnel Department Agenda: 6:20 pm

In attendance: Karen Payne, Chair, Jean Dexheimer, Nan Hamlin-Black, Barbara Thompson, and Carol Lee, Superintendent Archie Perrin and Business Manager Bruce Dakan.

The committee reviewed and discussed the items on the personnel agenda. The committee recommended that the items be approved, pending any questions from the board.

Ms Jean Dexheimer had a question with one of the items on the agenda and asked Mr. Perrin to find out about it.

The meeting was adjourned at 7:10 pm. Next meeting will be June 14, 2011, at 5:30 p.m.

All Board Members are invited to attend.

LEGISLATIVE

Raymond Griffith, PSBA Liaison

May 25, 2011

1. PSBA sent out an alert regarding HB 1326 which proposes to eliminate all exceptions to the law that requires local referenda on all school tax increases that exceed the cost of living index. Under the present referendum law, school districts do not need a referendum to raise taxes to cover many state mandates such as special education, pension costs, increasing enrollments and emergencies. Although this legislation does not directly affect Wilkinsburg, in solidarity with PSBA, I sent an email to Representative Joseph Preston asking him to oppose HB 1326.

2. Many bills are being considered in the General Assembly along with many amendments, as has been reported by the news media. As of this date none of these proposed bills have passed either house and the situation is still in a state of flux.

POLICY AND PLANNING COMMITTEE

Barbara Thompson, Chair

CURRICULUM, INSTRUCTION, AND ASSESSMENT COMMITTEE

Chair to be determined

Board Curriculum Committee

Thursday, June 9, 2011

Meeting Summary

Attendees: Karen E. Payne, Nanet Hamlin-Black, Raymond Griffith, Richard E. Bradford, Jean Dexheimer, Archie Perrin, Patricia Grey, Paulette Davis and Lila Oukaci.

WSD Board Curriculum Committee Chair, Karen Payne, opened the meeting at 7:10 PM.

Mrs. Oukaci, High School Science Department Chair, presented the recommendation reached by the High School Science Department at its recent meeting. After reflecting on the content covered in the Keystone Exams, the Department wants to return to the long-used Science

sequence of:

7th grade: Life Science

8th grade: Introduction to Physical Science

9th grade Environmental Science

10th grade: Biology

11th grade Chemistry

12th grade Science Electives of Physics, Human Anatomy and Biology 2

A healthy discussion ensued and Mr. Griffith remarked that the proposed recommendation was what has been done forever in the district and intimated that the thinking, needs and trends in Science warranted an updated Science Sequence that enabled students to has Chemistry early.

No conclusion was reached.

Mr. Perrin did an overview of Dynamic Systems MS, HS-1 and HS 2. Dr. Grey noted that it replaced Tech Apps I, II, and III, and that it was project-based and geared to the technology, Math, Science and Reading Standards. The description for the Program of Studies was also included. Mr. Perrin stated that henceforth, Planned Courses would be presented to the Board Curriculum Committee and would not need Board approval.

Mr. Perrin formally presented the Pre-K-12 Literacy Curriculum Framework to the Board, complimenting Dr. Grey's leadership and the collaborative work of the district teacher representatives across all grades, Reading and Science coaches and the consultative input of the AIU3 and PDE Distinguished Educators. The Board express appreciation for the work and product to now put our teachers on a common course to increase students' understanding through and achievement in Reading.

Paulette Davis, Director of the Wilkinsburg Family Support Center (WFSC), shared the relevant purpose of its recent \$100,000 funding for its 2011-12 After-School Program for Wilkinsburg students. The County wants recipients of that funding to collaborate with the school district to leverage teachers' instruction in the classroom through the WFSC's educational support of students after school. Karen Payne stated that she work with Dr. Grey to purchase materials that support Wilkinsburg's Reading and Math curriculums and that their staff be include in the district's professional development activities for Math Connects and for the new Reading Program.

Karen adjourned the meeting at 8:00 PM.

Respectfully submitted by Patricia Grey,
Director of Curriculum, Instruction, Assessment & Professional development

FORBES ROAD CAREER & TECHNOLOGY CENTER

Jerome Garrett, Chair

The Thursday, April 28, 2011 Combined Planning/Board Meeting of the Forbes Road Career & Technology Center was called to order at 6:35pm by President Dave Magill. The minutes of the March 24,2011 meeting were approved. The Forbes Road CTC Certificate Ceremony will be held on May 24,2011 at 7:00 at Plum Senior High School auditorium. Mr. Balint reported that Construction Career Day had over 1,000 students from all over the state. The Allegheny County Health Consortium has reported that there will be no increase in premiums for Health, Dental, and vision insurance as reported to the board by Mr. Roger D'Ermidio Superintendent of Record. We had an Executive Session to discuss Personnel issues. The next meeting will be held on Thursday May 26, 2011 at 6:30 pm. The meeting adjourned at 7:23pm.

OTHER BOARD MEMBER REPORTS

SUPERINTENDENT'S DEPARTMENT REPORT

Legislative Session – May 24, 2011

Action Items:

Motion was made by Nanet Hamlin-Black, seconded by Raymond Griffith to approve the Program of Studies for the 2011-2012 school year. Attachment Supt. #1

Motion carried by unanimous vote.

Motion was made by Barbara Thompson, seconded by Nanet Hamlin-Black to approve the Principal & Administrative Training scheduled for June 20 – 24, 2011. The approximate cost will be \$25,000 and will be paid with Title 1 funds.

Motion carried by unanimous vote.

Motion was made by Jerome Garrett, seconded by Nanet Hamlin-Black to approve the first reading of the revised Board Policy 620 Title: Fund Balance, Section: Finances.

Motion carried by unanimous vote.

Motion was made by Nanet Hamlin-Black to approve the 2011/2012 Wilkinsburg School District "Proposed Final Budget" in the amount of \$26,448,093.78. The budget includes a real estate tax rate of 35 mills and an earned income tax rate of 0.5%, both taxes of which remain the same as in 2010/2011.

Motion carried by unanimous vote.

Motion was made by Raymond Griffith, seconded by Carole Lee to approve the 2011-2012 academic.

Motion carried by unanimous vote.

Motion was made by Carole Lee, seconded by Nanet Hamlin-Black to approve the appointment of Andrea Williams as the school board secretary for the 2011-2012 school year calendar and remainder of the 2010-2011 school year at a salary of \$2,500 pro-rated effective May 17, 2011.

Motion carried by unanimous vote.

BUSINESS OFFICE AGENDA

Legislative Session – May 24, 2011

Action Items:

- A. Motion was made by Nanet Hamlin-Black, seconded by Donora Craighead to ratify and confirm the April 2011 General Fund payments of \$2,708,193.28 for payroll, benefits, and other operational expenses. – Attachment Bus. #1

Motion carried by unanimous vote.

- B. The following reports will be made a matter of record in the minutes:

Treasurer’s Report	Attachment Bus. #2
EIT/EMST Report	Attachment Bus. #3
Current R.E. Collections Report	Attachment Bus. #4
Delinquent R.E. Collections Report	Attachment Bus. #5
Deed Transfer Tax Report	Attachment Bus. #6
Monthly Statement of Expenditures and Revenues	Attachment Bus. #7
Student Activity Report – Secondary	Attachment Bus. #8
<u>Student Activity Report – Elementary</u>	<u>Attachment Bus. #9</u>

- C. Motion was made by Nanet Hamlin-Black, seconded by Raymond Griffith to approve budget transfers for April 2011 for the 2010/2011 fiscal year for the General Fund as per the attached Budget Transfer Transaction Detail Report.
-Attachment Bus. #10

Motion carried by unanimous vote.

- D. Motion was made by Raymond Griffith, seconded by Nanet Hamlin-Black to approve an agreement with Clyde Gaunt to lease the District owned property at 1125 Princeton Boulevard for the period from July 1, 2011 through June 30, 2012 in the amount of \$150.00 per month plus utilities. In addition, the lessee will be required to provide minor maintenance and other services at the property site as specified in the lease document.
–Attachment Bus. #11

Motion carried by unanimous vote.

- E. Motion was made by Barbara Thompson, seconded by Nanet Hamlin-Black to approve the 2011/2012 Operating and Administrative Budgets for the Forbes Road Career & Technology Center in the amounts of: Operating Budget - \$6,272,717; and Administrative Budget - \$258,267, as per budget documents provided to all School Board Directors.
–Attachment Bus. #12

Motion carried by unanimous vote.

- F. Motion was made by Nanet Hamlin-Black, seconded by Jerome Garrett to approve the “Revised” Allegheny County Schools Health Insurance Consortium rates for the

FEDERAL PROGRAMS REPORT

No Report

PERSONNEL DEPARTMENT REPORT

Motion was made by Nanet Hamlin-Black, seconded by Raymond Griffith to ratify and confirm the following appointments, leaves of absence and resignations:

WILKINSBURG SCHOOL DISTRICT

LEGISLATIVE MEETING – May 24, 2011

Personnel Report

NAME	Bud get	APPOINTMENTS		EFFECTIVE DATE
		POSITION	SALARY	
*Andrea Davis	Y	Music Teacher/Choir Director High School	\$38,420.00/year (pro-rated)	04-05-2011
*Marian Sullivan	Y	Foreign Language Department Head	\$485.75	08-30-2010
*Lila Oukaci	Y	Natural Science Department Head	\$485.75	08-30-2010
*Michael Konieczki	Y	Math Department Head	\$485.75	08-30-2010
*Pamela Drane	Y	English Department Head	\$485.75	08-30-2010
*Pamela Drane	Y	Book Club Sponsor	\$369.00	08-30-2010
*Jeffrey Antowski	Y	Special Education Department Head	\$485.75	08-30-2010
*William McCoullum	Y	Student Council Sponsor High School	\$670.00	08-30-2010
*Cami Plymire	Y	Middle School Sponsor	\$1,038.50	08-30-2010
*Janet Visk	Y	Nursing Department Head	\$485.75	08-30-2010
*Shawn Van Mastrigt	Y	Choir Sponsor (Johnston Elementary)	\$500.00	08-30-2010
Trisha Merlina	Y	Student Council Sponsor (Johnston Elementary)	\$500.00	08-30-2010

PAID LEAVE OF ABSENCE				
Lisa Shaner	Y	Teacher/Johnston Elementary	\$40,670.00/year	05-06-2011/06-10-2011
UNPAID LEAVE OF ABSENCE				
*Lois Clark	Y	Teacher/Kelly Elementary	\$63,670.00/year	03-29-2011-06-10-11
RESIGNATIONS				
Christopher Cord	Y	Associate Teacher/Turner Elementary	\$100.00/day	04-21-2011
Darnica Spradley	Y	School Board/Confidential Secretary Administration Building	\$32,063.37/year	05-16-2011
*Terrence Smith	Y	Behavioral Specialist Alternative Ed Program	\$37,080.00/year	05-12-2011
*Daniel Klein	Y	Teacher/High School	\$38,920.00/year	05-17-2011

ITEM B. The following teachers have achieved tenure, based upon satisfactory evaluation and approval of the Superintendent.

Name Seniority Date Tenure Date

	NONE AT THIS TIME	
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JOB OPENINGS

NONE AT THIS TIME	
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*Denotes changes from previous report

Motion carried by unanimous vote.

NEW BUSINESS

No New Business

STAFF REPORTS

No Report

SOLICITOR'S REPORT

Report included in packets

ADJOURNMENT

Motion was made by Nanet Hamlin-Black, seconded by Carole Lee to adjourn.

Motion carried by unanimous vote

Meeting adjourned at 8:20p.m.

Minutes Respectfully Submitted by:

Andrea L. Williams

Andrea L. Williams

School Board Secretary