



Legislative Session Minutes (Tuesday, October 24, 2017)

Members present

Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens. Business Manager, Rick Liberto and Gavin Robb of Tucker Arensburg were also present.

Meeting called to order at 7:00 PM

1. INTRODUCTION

Klara Brown called the meeting to order, followed by the pledge of allegiance and salute to the flag.

2. PRESENTATIONS

Procedural: A. Students of the Month

Students of the Month were recognized for both Kelly and Turner Elementary Schools.

3. REPORTS

Reports: A. Superintendent's Report -- Dr. Linda Iverson

Dr. Iverson had nothing to add to the report provided at the Planning Session.

Information: B. Update on Action Tracker -- Jeanne Taylor

Mrs. Taylor gave an update on the progress in utilizing Asana as a tool for Board members.

Reports: C. Solicitor's Report -- Gavin Robb

Mr. Robb had nothing to add to the written report.

4. Approval of the Minutes

Action, Minutes: A. September 26, 2017 Minutes -- Klara Brown

Board action is requested to approve the minutes of the September 26, 2017 Legislative Session.

Motion by Debra Raubenstrauch, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: B. OnHand Schools, Inc. -- Dr. Iverson

Board action is requested to approve OnHand Schools, Inc. to provide Response to Instruction and Intervention/Multi-Tier System of Supports (RtII/MTSS) Professional Development Services, at a cost not to exceed \$7,250, to be paid from the Title I funds in the 2017-18 budget.

Motion by Debra Raubenstrauch, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

No: Kathy Firestine

5. EDUCATION/CURRICULUM

Information, Reports: A. Partnership & Curriculum Reports -- Dr. Cubelic

Dr. Cubelic had nothing to add since the Planning Session.

Action: B. Wesley Spectrum Agreement -- Dr. Iverson

Board action is requested to approve the following agreement with Wesley Spectrum for Student Assistance Program (SAP) Services, from July 1, 2017 through June 30, 2018, at no cost to the district.

Motion by Klara K Brown, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Leigh Corrigan-Owens

Not Present At Vote: Ellen Kitzerow

6. TREASURER'S REPORT

Action: A. Treasurer's Report -- Michael Johnson

Board action is requested to ratify and confirm the September 2017 General Fund: List of Payments -- \$1,922,794.44, Wire Transfers -- \$436,202.27 and Capital Project Expenditures -- \$63,579.90.

Motion by Kathy Firestine, second by Klara K Brown.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

7. FACILITIES AND TRANSPORTATION

Reports: A. Facilities Transportation Report -- Rick Liberto

Mr. Liberto had no report.

8. FINANCE

Reports: A. Finance Report -- Debra Raubenstrauch

The Finance Committee met on Tuesday, October 17 at 5:40.

Attendees: Debra Raubenstrauch, Dr. Linda Iverson, Rick Liberto (staff)

Mr. Liberto reported on the following:

- The District received notification of an additional \$148,000 for pre-k bringing the total pre-k funding to \$722,500 for the year
- CM Regent Insurance performed a review of our buildings and made recommendations.
- Cash flow is okay through December if the state's budget standoff continues.
- Audit should be finalized by end of week, however, they are still waiting for some bank verifications and our legal letters to be returned. AFR will be filed by November 3. Will know next week when they can meet with Board. Rick will request that a draft audit be sent to board asap.
- Reviewed and answered questions regarding financial reports.

The list of bills and payroll transfers were reviewed. Mr. Liberto will check with auditors regarding 15-16 and 16-17 charter school bills that are just now being received as to whether or not they should be booked in last year.

Board action items will include approval of a 5-year contract with Waste Management and approval of a resolution to move forward with the 2012 bond refinancing.

The meeting adjourned at 6:40 pm.

Action: B. Bond Refinancing -- Rick Liberto

Motion to approve the Resolution, provided by bond counsel, authorizing the issuance of General Obligation Bonds in an amount not to exceed \$11,000,000., in order to currently refund all or portions of the School District's outstanding General Obligation Bonds Series of 2012, all in accordance with the Local Government Unit Debt Act, provided the refunding can achieve net present value debt service savings of \$100,000.

Motion by Kathy Firestine, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: C. Waste Management on Pennsylvania, Inc. -- Rick Liberto

Board action is requested to **TABLE** the motion to approve the 5-year Service Agreement for Non-Hazardous Waste Service with Waste Management of Pennsylvania, Inc. at a base rate of \$1,841.45 per month, to be paid from the general fund, effective January 16, 2018, upon review and consideration by the district solicitor. Beginning January 16, 2019 there will be an annual 3% increase until January 15, 2022.

Motion by Klara K Brown, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

9. INSTRUCTIONAL STAFF

Action: A. K. Chambon Intermittent FMLA Leave Request -- Dr. Iverson

Board action is requested to approve intermittent leave for Ken Chambon, 6th Grade Teacher, Turner Elementary School, authorized by the Family Medical Leave Act, for the 2017-2018 school year, effective September 22, 2017.

Motion by Michael A Johnson, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: B. Matt Flasco as Long Term Substitute Teacher -- Dr. Iverson

Board action is requested to approve Matt Flasco, as a Long Term Substitute, Kelly Elementary School, 4th Grade, effective October 11, 2017 through January 31, 2018, at a rate of \$231.26/day with all contractual benefits, per the collective bargaining agreement.

Motion by Kathy Firestine, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: C. District Instruction/Program Coordinator -- Dr. Iverson and Dr. Cubelic

Board action is requested to TABLE the motion to change Summer Pendro's title from Early Childhood/Literacy Coordinator to District Instruction/Program Coordinator. Furthermore, the board

shall approve a one-time supplemental amount of \$5,000.00 to be paid 100% from the additional Pre-K funds budget, effective October 25, 2017. Funds will be spread evenly over remaining 2017-18 school year pays. After an annual review of the program and evidence of satisfactory outcomes, agreed to by the board of school directors, the board will then authorize an increase in annual salary of \$5,000 effective June, 30, 2018.

Motion by LaTonya Washington, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: D. Elementary Classroom Teacher job description -- Dr. Iverson and Dr. Cubelic
Board action is requested to approve the Elementary Classroom Teacher job description.

Motion by Debra Raubenstrauch, second by Klara K Brown.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: E. School Improvement Grant After School Tutors -- Dr. Iverson

Board action is requested to approve a posting for 7 After School Tutors from December 4, 2017 through May 31, 2018 at a rate of \$17/hour, including benefits. Tutors will work 1½ hours per day and 2 preparation hours per week for 4 days per week, paid out of the School Improvement Grant.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

10. NON-INSTRUCTIONAL SERVICES

Action: A. Lubert Intermittent FMLA Leave Request -- Klara Brown

Board action is requested to approve intermittent leave for Sheila Lubert, Assistant Business Manager, authorized by the Family Medical Leave Act, for the 2017-2018 school year, effective September 7, 2017.

Motion by Debra Raubenstrauch, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: B. Approval of additional AJ Myers & Sons, Inc. employees -- Klara Brown

Board action is requested to approve the A. J. Myers & Sons, Inc. employees for the 2017-18 school year, per the attached list. A. J. Myers & Sons, Inc. has submitted all clearances and licenses as required by law. Such clearances and licenses will be retained on file in the District offices.

Motion by Kathy Firestine, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

Action: C. Approval of Nutrition, Inc. employees -- Klara Brown

Board action is requested to approve Nutrition, Inc. employees for the 2017-18 school year, per the attached list. Nutrition, Inc. has submitted all clearances and licenses as required by law. Such clearances and licenses will be retained on file in the District offices.

Motion by Michael A Johnson, second by LaTonya Washington.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

11. POLICY AND PLANNING

Action: A. Dress and Grooming Policy -- LaTonya Washington

Board action is requested to approve the second and final reading of the Dress and Grooming Policy. This policy will replace; Policy Number: 325, Section: Administrative Employees, Title: Dress and Grooming, Policy Number: 425, Section: Professional Employees, Title: Dress and Grooming, and Policy Number: 525, Section: Classifies Employees, Title: Dress and Grooming.

Motion by Klara K Brown, second by Debra Raubenstrauch.

Final Resolution: **Motion Fails**

Yes: Klara K Brown, Debra Raubenstrauch, LaTonya Washington

No: Kathy Firestine, Michael A Johnson, Ellen Kitzerow, Leigh Corrigan-Owens

12. BOARD GOVERNANCE/BOARD RESOLUTIONS

Action, Reports: A. Travel Investment Activities Report -- Klara Brown

Board action is requested to approve all of the staff professional development and field trip activities listed on the Travel Investment Activities Report for October 2017, at a cost not to exceed \$4,002.70 (\$2,427.70 from the general fund budget and \$1,575.00 from the Instrumental Music Fund)

Motion by Debra Raubenstrauch, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

13. PUBLIC COMMENTS

Marcia Jones, of 745 Glenn Avenue, addressed the length and organization of Board meetings and the Student Dress Code.

Jean Dexheimer, of 1227 Rebecca Avenue, had a question about whether there could be a Curriculum Committee since the Board is operating as a committee of the whole.

Pamela Macklin of 1428 Marlboro Avenue, advocated for after school programming for younger students as a means to retain them for higher grades.

14. BOARD MEMBER COMMENTS

Action: A. Excusal of Board Members

Board action is requested to excuse Ed Donovan and Joshua Miller from the meeting.

Motion by Debra Raubenstrauch, second by LaTonya Washington.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens

There was general agreement for the statement that the official process for Board members not attending a Board meeting should be notification of another Board member or the Board Secretary.

15. ADJOURNMENT

Action: A. Meeting Adjournment -- JKlara Brown

Board action is requested to adjourn.

Motion by Debra Raubenstrauch, second by Leigh Corrigan-Owens.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Debra Raubenstrauch, LaTonya Washington, Ellen Kitzerow, Leigh Corrigan-Owens