



February Legislative Session (Tuesday, February 27, 2018)

Members present

Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Meeting called to order at 7:04 PM

1. INTRODUCTION

Board President LaTonya Washington called the meeting to order, followed by the pledge of allegiance and salute to the flag.

Procedural: A. Call to Order -- LaTonya Washington

Rick Dobrinsky, Network Administrator, Allegheny Intermediate Unit and Jermaine Beckford, Wilkinsburg School District Technology Support discussed the recommended Firewall upgrades and the details of the E-Rate proposal.

2. PRESENTATIONS

Reports: A. Students of the Month -- LaTonya Washington

Students of the Month were recognized for both Kelly and Turner Elementary Schools.

3. REPORTS

Reports: A. Superintendent's Report -- Dr. Linda Iverson

The dinner program is doing well, a reporter came to do a story on it, which will be good PR for the district. Teachers and students are actively preparing for the PSSA exams. The Comprehensive Plan Community Task Force Stakeholder Meeting has received good responses from community members. The meeting should give some good information to focus our vision and goals for the next few years. Safety letters were sent out to the community, parents and placed on the website. We want to send the message that our schools are safe and the safety of our students is paramount to us.

Reports: B. Solicitor's Report -- Matt Hoffman

There was nothing to add to the written report.

4. Approval of the Minutes

Action, Minutes: A & B.. January 23, 2018 Minutes -- LaTonya Washington
Board action is requested to approve the minutes of the January 23, 2018 Legislative Session and January 30, 2018 Special Voting Meeting.
Motion by Michael A Johnson, second by Edward J Donovan.
Final Resolution: Motion Carries
Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

5. BOARD COMMITTEE REPORTS

Reports: A. Committee Reports -- LaTonya Washington

Ms. Washington attended the Forbes Road Career and Technology Center meeting. Their roof will be needing repair, Ms. Washington will provide an update on the cost when it is available.

Mr. Johnson didn't have anything to add to the written report, which can be found on BoardDocs.

6. EDUCATION/CURRICULUM

Reports: A. Partnership & Curriculum Reports -- Dr. Cubelic

The Dinner Program started on Monday. There were 46 students on Monday and 51 on Tuesday, all Kelly students so far. Ongoing advertisements will be made this and next week, along with a Robo call, to expand the program to other students.

A letter was sent to 25 students for tutoring, 15 attended. The posting for Teachers to serve as tutors has been republished at Turner. Thursday is the first Transition Planning meeting with Pittsburgh Public Schools. The report card committee met and is working on a more standards-based report card. A second meeting will be held to begin the drafting of the template which will then be built into the new Student Information System.

Action: B. Infinite Campus software -- Dr. Cubelic

Board action is requested to purchase Infinite Campus as the District's student service software starting with the 2018/19 school year. Infinite Campus will replace the existing student software packages of ProSoft and Blackboard. The initial purchase not to exceed \$41,000 for implementation, data conversion, and training. Furthermore, to purchase at an annual cost of \$5,270, an annual subscription to include license fee, support fee, server hardware, cloud hosting all per the agreement. Funds to be budgeted for in the 2018/19 general fund budget, subject to the approval of the district solicitor.

Motion by Joshua Miller, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: C. Adjudication of Student A -- LaTonya Washington

Board action is requested to approve that the actions of the Board of School Directors at the student disciplinary hearing (for student A), conducted on February 8, 2018, are hereby accepted and that the Adjudication in that matter is hereby ratified in all respects as the action of the Board of School Directors of the Wilkinsburg School District.

Motion by Kathy Firestine, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

7. TREASURER'S REPORT

Action: A. Treasurer's Report -- Michael Johnson

Board action is requested to ratify and confirm the January 2018 General Fund: List of Payments -- \$1,427,311.05, Wire Transfers -- \$431,849.88 and Capital Fund Expenditures -- \$20,000.

Motion by Kathy Firestine, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

No: Edward J Donovan

The following reports as of January 31, 2018 will be made a matter of record in the minutes:

1. Statement of Revenue & Expenditures
2. Year to Date Expenditure Summary -- Function
3. Year to Date Summary Report -- Revenue
4. Balance Sheet
5. Prior Year Comparison

8. FACILITIES

Reports: A. Facilities Report -- Rick Liberto

Mr. Eric Parrish, Director of the Code Enforcement Department, Wilkinsburg Borough shared that there has not been any code approval on the project to date. After some discussion, the Board decided to direct the Constuction Manager to begin code review and put the project out to bid as planned.

9. FINANCE

Action: A. Pittsburgh Symphony Community Engagement Committee -- Rick Liberto

Board action is requested to approve the permit for use of school property from the Pittsburgh Symphony Community Engagement Committee to use the High School Auditorium, Library, Band Room, Rest Rooms, and first floor hallway on May 31, 2018, from 4:00 pm to 8:30 pm, for the Community Engagement Concert.

Motion by Edward J Donovan, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Reports: B. Finance Report -- Joshua Miller

A written report was shared with the Board. Special Education cost will be on the agenda at the next Finance Committee meeting. At the Joint Tax Committee there is some confusion on the abatement process. Mr. Miller will attend Joint Tax Committee meeting only to collect information to bring back to the Board for a vote. The Joint Tax Committee meetings will now be non-voting sessions.

Action: C. E-Rate Legal and Consulting Services Proposal and Letter of Agreement -- Rick Liberto

Board action is requested to approve a letter of agreement with Debra M. Kriete Esq, for E-Rate Legal and Consulting Services for Priority/Category 1 and 2 Services for fiscal year 2018. The cost will not exceed \$10,000, to be paid from the general fund budget.

Motion by Joshua Miller, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

10. INSTRUCTIONAL STAFF

Action: A. Kelly Kindergarten Temporary Professional Employee -- Dr. Linda Iverson

Board action is requested to approve Nicole Kinneavy as a Temporary Professional Employee, in support of the Kindergarten at Kelly Elementary School, at a bachelors, step 1 (\$41,170), according to the

current collective bargaining agreement, pro-rated from February 8, 2018 through the remainder of the school year, to be paid from Title I funds.

Motion by Edward J Donovan, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: B. Evans Retirement -- LaTonya Washington

Board action is requested to approve the retirement of Michael Evans, 4th Grade Teacher, Kelly Elementary School, effective February 16, 2018. Due to the changed retirement date, Mr. Evans will not qualify for contractual early retirement incentive benefits.

Motion by Michael A Johnson, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

11. NON-INSTRUCTIONAL SERVICES

Action: A. Solis Resignation -- Rick Liberto

Board action is requested to approve the resignation of Jose Solis, Maintenance I, effective January 30, 2018.

Motion by Kathy Firestine, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: B. Maintenance II staff position -- Dr. Linda Iverson

Board action is requested to approve the transfer of Raymon Graham from the position of Custodian to the Maintenance II, effective Feb 5, 2018, at the rate of \$22.07 per hour, per the collective bargaining agreement, to be paid from the general fund budget.

Motion by Edward J Donovan, second by Ashley R Comans.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: C. Records Management Secretary -- Dr. Linda Iverson

Board action is requested to approve the transfer of Shannon Galore from Teaching Assistant to Records Management Secretary, effective February 20, 2018 at the rate of \$20.55 per hour, per the collective bargaining agreement, to be paid from the general fund budget.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: D. After School Program staff -- Dr. Linda Iverson

Board action is requested to approve three teachers; Michelle Gaydos, Laura Manella and Sally Botti for the After School Program, at a rate of \$17/hour, to be paid from Title I funds.

Motion by Edward J Donovan, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: E. Tucker Leave Extension -- Dr. Linda Iverson

Board action is requested to approve the extension of short-term disability leave for Rebecca Tucker, Administrative Secretary, Turner Elementary School, from February 14, 2018 through February 28,

2018.

Motion by Michael A Johnson, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

Action: F. 2018-2019 AIU Program of Services Budget -- Rick Liberto

Board action is requested to approve the proposed 2018/2019 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,086,109.00. The Allegheny County school districts' total contribution to the budget is \$1,765,288.00. The Wilkesburg School District contribution to the Program of Services Budget is estimated to be \$12,286.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership.

Motion by Joshua Miller, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

12. POLICY AND PLANNING

Action: A. Policy 005 -- Organization -- LaTonya Washington

Board action is requested to approve the second and final reading of Policy Number: 005, Section: Local Board Procedures, Title: Organization.

Motion by Michael A Johnson, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

No: Klara K Brown, Ashley R Comans, Edward J Donovan

13. BOARD GOVERNANCE/BOARD RESOLUTIONS

Action, Reports: A. Travel Investment Activities Report -- LaTonya Washington (Updated 2/27/18)

Board action is requested to approve all of the staff professional development and field trip activities listed on the Travel Investment Activities Report for February 2018, at a cost not to exceed \$5,691.90 (\$3,891.90 from the general fund budget, \$900.00 from the Instrumental Music Fund, and \$900.00 from the STEAM budget.)

Motion by Michael A Johnson, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

14. PUBLIC COMMENTS

Information: A. Public Comment -- LaTonya Washington

15. BOARD MEMBER COMMENTS

Marcia Jones expressed concerns about transportation for Charter School students.

16. ADJOURNMENT

Action: A. Meeting Adjournment -- LaTonya Washington

Board action is requested to adjourn.

Motion by Michael A Johnson, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

