



## **Legislative Session Minutes (Tuesday, April 24, 2018)**

### **Members present**

Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

### **Meeting called to order at 7:04 PM**

### **1. INTRODUCTION**

Board President LaTonya Washington called the meeting to order, followed by the pledge of allegiance and salute to the flag.

### **2. PRESENTATIONS**

Reports: A. Students of the Month -- LaTonya Washington

Pre-K students from Kelly and Turner Elementary Schools were recognized.

### **3. REPORTS**

Reports: A. Superintendent's Report -- Dr. Linda Iverson

Dr. Iverson participated in Pittsburgh Promise Walk.

Reports: B. Solicitor's Report -- Matt Hoffman

Mr. Hoffman had nothing to add to the written report. We did communicate as discussed regarding the Tax Delinquency issue, there has been no response yet.

### **4. Approval of the Minutes**

Action, Minutes: A. March 27, 2018 Minutes -- LaTonya Washington

Board action is requested to approve the minutes of the March 27, 2018 Legislative Session.

Motion by Michael A Johnson, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

## **5. BOARD COMMITTEE REPORTS**

Reports: A. Committee Reports -- LaTonya Washington

Michael Johnson reported that the Community Relations Committee met on Tuesday, April 10, 2018 at 6:30pm. Ms. Jean Dexheimer, representative from the Boys and Girls Club went over the Club's After School and Summer programs. The Two-Way Street Fest was also discussed. Sign up sheets have been placed at each school to recruit more parents for the PTO. The Parent Teacher Organization meets on the first Monday of each month. Tuesday May 8, 2018 at 6:30 pm will be the next Community Relations Committee meeting.

LaTonya Washington reported that at the last Forbes Road meeting Roofing Bids were discussed. Wilkinsburg School District will be asked to pay for a portion of a new roof for one of the buildings.

## **6. EDUCATION/CURRICULUM**

Reports: A. Partnership & Curriculum Reports -- Dr. Cubelic

The most current partnership numbers have been posted on BoardDocs. Transition activities are well underway, the first of which will consist of our students visiting classrooms and engaging in activities at Westinghouse. The second activity will occur on May 26th. April 25th is onboarding day for Infinite Campus, there is a core team representing all of the stakeholder groups in the district who will be using the student information system. Standards-based report cards have been drafted for each grade-level, that will be built into the student information system. A stakeholder group was convened around Early Childhood, specifically Kindergarten, screening and registration. One of the major goals is to develop a screening tool.

Action: B. Comply Software Resolution -- Dr. Iverson

Board action is requested to approve a Resolution affirming the procurement of a license from Edulink, Inc., for its Comply software at an annual cost not to exceed \$3,100 to be paid from the General Fund budget.

Motion by Joshua Miller, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: C. Adjudication of Student A -- LaTonya Washington

Board action is requested to approve that the actions of the Board of School Directors at the student disciplinary hearing (for student A), conducted on March 22, 2018, are hereby accepted and that the Adjudication in that matter is hereby ratified in all respects as the action of the Board of School Directors of the Wilkinsburg School District.

Motion by Michael A Johnson, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: D. 2017-1018 Academic Calendar Revision -- Dr. Iverson

Board action is requested to approve the following revisions to the 2017-2018 School Calendar: To accommodate the snow day for students on Wednesday, March 21, 2018, for which some teachers reported, Friday, April 6, 2018 was changed from a 1/2 Inservice and 1/2 Clerical Day to a regular instructional day. April 9, 2018 was changed from 1/2 Inservice and 1/2 Parent Teacher Conference to 1/2 Clerical and 1/2 Parent Teacher Conference.

Motion by Edward J Donovan, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: E. Adjudication of Student B -- LaTonya Washington

Board action is requested to approve that the actions of the Board of School Directors at the student disciplinary hearing (for student B), conducted on March 22, 2018, are hereby accepted and that the Adjudication in that matter is hereby ratified in all respects as the action of the Board of School Directors of the Wilkinsburg School District.

Motion by Debra Raubenstrauch, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: F. Adjudication of Student C -- LaTonya Washington

Board action is requested to approve that the actions of the Board of School Directors at the student disciplinary hearing (for student C), conducted on April 3, 2018, are hereby accepted and that the Adjudication in that matter is hereby ratified in all respects as the action of the Board of School Directors of the Wilkinsburg School District.

Motion by Michael A Johnson, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

No: Ashley R Comans

Action: G. Adjudication of Student D -- LaTonya Washington

Board action is requested to approve that the actions of the Board of School Directors at the student disciplinary hearing (for student D), conducted on April 3, 2018, are hereby accepted and that the Adjudication in that matter is hereby ratified in all respects as the action of the Board of School Directors of the Wilkinsburg School District.

Motion by Joshua Miller, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Abstain: Ashley R Comans

## **7. TREASURER'S REPORT**

Action: A. Treasurer's Report -- Michael Johnson

Board action is requested to ratify and confirm the April 2018 General Fund: List of Payments -- \$1,254,935.45, Wire Transfers -- \$42,310.89 and Capital Fund Expenditures -- \$11,986.16.

Motion by Joshua Miller, second by Marcia L Jones.

Final Resolution: Motion Carries

Yes: Klara K Brown, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

No: Edward J Donovan

Abstain: Ashley R Comans, Debra Raubenstrauch

## **8. FACILITIES AND TRANSPORTATION**

Reports: A. Construction Update -- Mark Follen, FMS, Inc.

Mr. Follen reported that the bids received on April 12th came in very favorably for the school district, \$180,000 less than the bids received in August.

Action: A. Board action is requested to accept the construction bids received for Turner Elementary School on April 12, 2018 and to issue Letters of Intent and prepare the construction contracts with the following apparent low bidders: Moret Construction Company, Inc. (general construction) for \$6,733,000; East West Manufacturing & Supply Company, Inc. (HVAC construction) for \$1,190,000; Wheels Mechanical Contracting & Supplier, Inc. (plumbing construction) for \$792,700; Allegheny City Electric, Inc. (electrical construction) for \$1,574,000; and Abmech (asbestos abatement) for \$55,400, subject to confirmation of the lowest responsible bidder's qualifications.

Motion by Joshua Miller, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Reports: B. Facilities Report -- Rick Liberto

none

Action: C. Authorization of preparation for approval and submission of PlanCon Part G and PlanCon Part H -- Rick Liberto

Board action is requested to authorize JC Pierce, LLC, to prepare for subsequent School Board approval and submission by the Wilkinsburg School District to the Pennsylvania Department of Education: PlanCon Part G and PlanCon Part H, in coordination with the investment banking company of Piper Jaffray.

Motion by Joshua Miller, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: D. Approval for submission of PlanCon Part F, Attachment C -- Rick Liberto

Board action is requested to certify that PlanCon Part F, Attachment C: for the Additions and Alterations to Turner Elementary School is approved for submission to the Pennsylvania Department of Education.

Motion by Edward J Donovan, second by Kathy Firestine.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

## **9. FINANCE**

Reports: A. Finance Report -- Joshua Miller

There was discussion about getting information from PDE about moving forward with PlanCon. The new schedule for Budget meetings in May includes: Finance Committee meetings on May 8th from 6pm to 8pm, May 14th from 5pm-7pm, May 22nd 5pm-7pm, and May 29th from 5pm-7pm. There will also be a Special Voting Meeting on May 29th from 7pm-8pm.

Action: B. Tax Abatement application Whitney Avenue -- Joshua Miller

Board action is requested to approve the Tax Abatement application for 709 Whitney Avenue.

Motion by Kathy Firestine, second by Ashley R Comans.

Final Resolution: Motion Carries

Yes: Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, LaTonya Washington

No: Klara K Brown, Ashley R Comans, Debra Raubenstrauch

Action: C. Tax Base Expansion Resolution #2015-1 -- Joshua Miller

Board action is requested to re-adopt the Tax Base Expansion Resolution #2015-1.

Motion by Debra Raubenstrauch, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Ashley R Comans, Edward J Donovan, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

No: Klara K Brown, Kathy Firestine

Action: D. Food Service Management Company approval -- Rick Liberto

Board action is requested to approve The Nutrition Group to continue as the Food Service Management Company for the 2018-2019 fiscal year and authorizes district administration to submit all required forms to the Pennsylvania Department of Education for their review and approval.

Motion by Michael A Johnson, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action, Discussion: E. Firewall Upgrade -- John Nuccetelli, Service Delivery Manager and Jermaine Beckford, Technology Support

Board action is requested to approve the purchase of the SonicWall NSA 5600 with 3 year hardware/software support from CDW.G, LLC, at a cost not to exceed \$15,000, to be paid from the general fund budget.

Motion by Edward J Donovan, second by Joshua Miller.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: F. All Covered Firewall Installation -- Rick Liberto

Board action is requested to approve the configuration and installation of a new firewall by All Covered, a division of Konica Minolta Business

Solutions U.S.A., Inc., at a cost not to exceed \$3,144, to be paid from the general fund budget.

Motion by Joshua Miller, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: G. Wilkinsburg Summer Youth Programming -- Rick Liberto

Board action is requested to approve the contribution to the Borough of Wilkinsburg, of matching funds, not to exceed \$6,000, for the provision by the Borough of the Summer Youth Program, to be paid from the general fund budget.

Motion by Michael A Johnson, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

## **10. INSTRUCTIONAL STAFF**

Action: A. Fund for Teachers 2018 Fellows -- Dr. Iverson

Board action is requested to approve a Professional Development day on Monday, June 11, 2018 for Melanie Ackerman and Kristen Carey, Turner Elementary School Teachers, for their participation in the Creative Workshop in Verona, Italy to immerse themselves in storytelling techniques, at no cost to the district.

Motion by Michael A Johnson, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: B. Curriculum Writing Committee -- Dr. Iverson

Board action is requested to approve 6 teachers (3 from Kelly Elementary School and 3 from Turner Elementary School) to work on the editing/revising Curriculum. Teachers will be paid \$17 per hour for work between June 12, 2018 and June 25, 2018, for a cost not to exceed \$6,000, to be paid from the general fund budget.

Motion by Michael A Johnson, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

## **11. NON-INSTRUCTIONAL SERVICES**

none

## **12. POLICY AND PLANNING**

none

## **13. BOARD GOVERNANCE/BOARD RESOLUTIONS**

Action, Reports: A. Travel Investment Activities Report -- LaTonya Washington

Board action is requested to approve all of the staff professional development activities and field trips listed on the Travel Investment Activities Report for April 2018, at a cost not to exceed \$2,681.00 (\$2,006.00 to be paid from the general fund budget, \$450.00 to be paid from transition funds, \$225.00 to be paid from the instrumental music fund).

Motion by Kathy Firestine, second by Edward J Donovan.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

Action: B. Reconfiguration of Elementary Schools -- LaTonya Washington

Board action is requested to approve the reconfiguration of the Wilkinsburg School District's elementary schools, effective the 2018-19 school year, as follows: (a) Kelly Elementary School to change from Pre-K through sixth grade to Pre-K through second grade; and (b) Turner Elementary School to change from Pre-K through sixth grade to third grade through sixth grade, subject to approval of the Pennsylvania Department of Education. The Superintendent is directed to submit the proposed reconfiguration to the Department of Education for approval.

Motion by Michael A Johnson, second by Debra Raubenstrauch.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

## **14. PUBLIC COMMENTS**

Information: A. Public Comment -- LaTonya Washington

Mr. Terrance Walker, of 100 Bryn Mawr Court, shared concerns with his son's bus transportation.

## **15. BOARD MEMBER COMMENTS**

Ed Donovan brought up the Resolution to oppose Senate Bill 2.

Action: A. Senate Bill 2 -- Edward J Donovan

Board action is requested to adopt the Resolution Opposing ESA Voucher as suggested by the Pennsylvania School Boards Association.

Motion by Kathy Firestine, second by Ashley R Comans.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

## **16. EXCUSAL OF ABSENT BOARD MEMBER(S)**

Action: A. Absent Board Member(s) Excused -- LaTonya Washington

none

## **17. ADJOURNMENT**

Action: A. Meeting Adjournment -- LaTonya Washington

Board action is requested to adjourn.

Motion by Edward J Donovan, second by Michael A Johnson.

Final Resolution: Motion Carries

Yes: Klara K Brown, Ashley R Comans, Edward J Donovan, Kathy Firestine, Michael A Johnson, Marcia L Jones, Joshua Miller, Debra Raubenstrauch, LaTonya Washington

**Generated by Jeanne Taylor on Thursday, April 26, 2018**